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#### INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Town Council Town of Howey-in-the-Hills, Florida

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Howey-in-the-Hills, Florida (the "Town") as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each

major fund, and the aggregate remaining fund information of the Town, as of September 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Emphasis of Matter

As discussed in Note 6, the Town did not implement the provisions of GASB Statement No. 67, *Financial Reporting for Pension Plans*. Our opinions are not modified with respect to that matter.

#### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison schedule be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the pension trend information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

Cau, Rigge & Ingram, L.L.C.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 04, 2015, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Gainesville, Florida June 04, 2015

# Town of Howey-in-the-Hills, Florida Management's Discussion and Analysis

This discussion and analysis of the Town of Howey-in-the-Hill's financial performance provides an overview of the Town's financial activities for the fiscal year ended September 30, 2014. Please read it in conjunction with the Town's financial statements, which follow this section.

# **OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the Town's activities as a whole and fund financial statements that report on the Town's individual funds.

#### **Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the Town's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets, liabilities, and deferred outflows/inflows – can be used to measure the Town's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the Town's financial health is improving or deteriorating. However, other non-financial factors, such as road conditions or changes in the tax base, must also be considered when assessing the overall health of the Town.

In these statements, the Town's activities are divided as follows:

- Governmental activities Most of the Town's basic services are reported here, including administration, police services, road and bridge, and maintenance. Taxes and charges for services finance most of these activities.
- Business-type activities These activities are financed in whole or in part by fees charged to external parties for goods or services. The activities of the water, sewer, refuse systems and stormwater services are reported as business-type activities.

### **Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the Town's funds.

- Governmental funds The Town's governmental funds are the General Fund, Taylor Memorial Cemetery, Law Enforcement Trust, Police Automation, Special Law Enforcement, Tree, and Impact Fees funds. These funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the governmental fund's financial position. A reconciliation is provided with these statements, which helps to explain the difference between the fund financial statements and the government-wide financial statements.
- Proprietary funds The Town's proprietary funds are the Utility and Stormwater Funds.
   Proprietary funds are reported using the accrual basis of accounting and, accordingly, there is a correlation between the amounts reported in the fund financial statements and the amounts reported in the government-wide financial statements.

# Town of Howey-in-the-Hills, Florida Management's Discussion and Analysis

The following tables present condensed, government-wide data about net position and changes in net position.

	Governmental Activities			ss-Type vities	Total		
	2014	2013	2014	2013	2014	2013	
Assets							
Non-capital assets	\$ 678,254	\$ 643,314	\$ 928,138	\$ 534,979	\$ 1,606,392	\$1,178,293	
Capital assets	1,311,675	1,283,999	3,137,667	3,266,526	4,449,342	4,550,525	
Total assets	1,989,929	1,927,313	4,065,805	3,801,505	6,055,734	5,728,818	
Liabilities							
Current liabilities	51,229	61,532	67,255	222,831	118,484	284,363	
Long-term liabilities	67,313	21,100	2,491,168	2,121,717	2,558,481	2,142,817	
Total liabilities	118,542	82,632	2,558,423	2,344,548	2,676,965	2,427,180	
Net position							
Net investment in capital assets	1,264,362	1,283,999	647,999	1,147,109	1,912,361	2,431,108	
Restricted	37,744	26,257	-	33,081	37,744	59,338	
Unrestricted	569,281	534,425	859,383	276,767	1,428,664	811,192	
Total net position	\$1,871,387	\$1,844,681	\$ 1,507,382	\$1,456,957	\$ 3,378,769	\$3,301,638	

	Governmental Activities		Business-Type Activities			Total		
	2014		2013		2014	2013	2014	2013
Program revenues								
Charges for services	\$ 54,376	3	\$ 35,536	\$	523,402	\$ 500,197	\$ 577,778	\$ 535,733
Operating grants & contributions	173,674	4	290,658		-	-	173,674	290,658
Capital grants & contributions		-	-		-	-	-	-
General revenues								
Property taxes	631,071	1	582,771		-	-	631,071	582,771
Franchise fees and utility taxes	198,295	5	184,521		22,939	23,747	221,234	208,268
Shared revenues	118,779	9	117,500		-	-	118,779	117,500
Other	48,009	9	41,481		-	-	48,009	41,481
Total revenues	1,224,204	4	1,252,467		546,341	523,944	1,770,545	1,776,411
Program expenses								
General government	339,177	7	295,337		-	-	339,177	295,337
Public safety	574,829	9	560,113		-	-	574,829	560,113
Physical environment	99,994	4	92,347		-	-	99,994	92,347
Transportation	72,049	9	199,613		-	-	72,049	199,613
Culture and recreation	111,449	9	102,779		-	-	111,449	102,779
Interest on long-term debt		-	527		-	-	-	527
Utility		-	-		492,374	368,373	492,374	368,373
Stormwater		-	-		3,542	3,542	3,542	3,542
Total expenses	1,197,498	3	1,250,716		495,916	371,915	1,693,414	1,622,631
Change in net position	26,706	6	1,751		50,425	152,029	77,131	153,780
Beginning net position	1,844,681	1	1,842,930		1,456,957	1,304,928	3,301,638	3,147,858
Ending net position	\$1,871,387	7	\$1,844,681	\$	1,507,382	\$1,456,957	\$ 3,378,769	\$3,301,638

#### OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

#### **Governmental Activities**

The governmental activities generated \$228,050 in program revenues and \$996,154 of general revenues, and incurred \$1,197,498 of program expenses. This resulted in a \$26,706 increase in net position.

### **Business-type Activities**

Program revenues of the business-type activities were \$523,402 and general revenues were \$22,939 compared to expenses of \$495,916. This resulted in a \$50,425 increase in net position.

#### THE TOWN'S INDIVIDUAL FUNDS

#### **General Fund**

The General Fund's fund balance increased by \$39,728, from \$558,543 to \$598,271.

#### Utility

The Utility Fund's net position increased by \$53,967, from \$1,335,670 to \$1,389,637.

#### **BUDGETARY HIGHLIGHTS**

The General Fund budget was increased by about 7% during the year. Total revenues exceeded the budget, and total expenditures were kept within the final budgeted amount.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

# **Capital Assets**

The Town had capital asset acquisitions during the year primarily for buildings, equipment and improvements. Please refer to a note to the accompanying financial statements entitled *Capital Asset Activity* for more detailed information about the Town's capital asset activity.

#### **Debt Administration**

The Town incurred new long-term debt of \$462,672 and a capital lease obligation of \$67,461 during the year and refunded its outstanding water revenue bonds. Please refer to a note to the accompanying financial statements entitled *Long-term Obligations* for more detailed information about the Town's long-term debt activity.

#### **ECONOMIC FACTORS**

We are not currently aware of any conditions that are expected to have a significant effect on the Town's financial position or results of operations.

#### CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Town Hall at 352-324-2290, Howey-in-the-Hills, Florida.

# Statement of Net Position September 30, 2014

		vernmental Activities	Business-type Activities		Total	
Assets	71011711100				- Total	
Cash and equivalents	\$	648,250	\$ 790,539	\$	1,438,789	
Investment in state pool	·	12,733	4,225	·	16,958	
Due from other governments		17,271	, -		17,271	
Accounts receivable		, -	46,563		46,563	
Inventory		_	3,589		3,589	
Restricted assets:			,		,	
Cash and equivalents		_	83,222		83,222	
Capital assets:			,		,	
Non-depreciable		351,808	-		351,808	
Depreciable, net		959,867	3,137,667		4,097,534	
Total assets		1,989,929	4,065,805		6,055,734	
Liabilities						
Accounts payable and accrued liabilities		29,990	42,945		72,935	
Due to pension trust fund		21,239	, -		21,239	
Customer deposits		, -	24,310		24,310	
Noncurrent liabilities:			·		•	
Due within one year		33,844	112,120		145,964	
Due in more than one year		33,469	2,379,048		2,412,517	
Total liabilities		118,542	2,558,423		2,676,965	
Net position						
Net investment in capital assets		1,264,362	647,999		1,912,361	
Restricted:		. ,	•		, , ,	
Public safety		15,063	-		15,063	
Physical environment		20,263	-		20,263	
Culture and recreation		2,418	-		2,418	
Unrestricted		569,281	859,383		1,428,664	
Total net position	\$	1,871,387	\$ 1,507,382	\$	3,378,769	

# Statement of Activities Year ended September 30, 2014

		F	Program Revenu	es		Revenue	et Position	
		Charges	Operating	Capital			Business-	
	_	for	Grants and	Grants and	G	Sovernmental	Туре	
Functions/Programs	Expenses	Services	Contributions	Contributions		Activities	Activities	Total
Governmental activities								
General government	\$ 339,177	\$ 6,293	\$ -	\$ -	\$	(332,884)	\$ -	\$ (332,884)
Public safety	574,829	33,786	13,501	-		(527,542)	-	(527,542)
Physical environment	99,994	8,722	-	-		(91,272)	-	(91,272)
Transportation	72,049	-	130,877	-		58,828	-	58,828
Culture and recreation	111,449	5,575	29,296	-		(76,578)	-	(76,578)
Total governmental activities	1,197,498	54,376	173,674			(969,448)	-	(969,448)
Business-type activities								
Utility	492,374	523,402	-	-		-	31,028	31,028
Stormwater	3,542	-	-	-		-	(3,542)	(3,542)
Total business-type activities	495,916	523,402		-		-	27,486	27,486
Total	\$ 1,693,414	\$ 577,778	\$ 173,674	\$ -		(969,448)	27,486	(941,962)
		General revenue Property taxe	S			631,071	-	631,071
			s and utility taxes			198,295	22,939	221,234
		Impact and de	•			13,736	-	13,736
			ues - unrestricted			118,779	-	118,779
		Miscellaneous	S			34,273	-	34,273
		Total general revenues				996,154	22,939	1,019,093
		Change in net position				26,706	50,425	77,131
		Net position - I	peginning of year	,		1,844,681	1,456,957	3,301,638
		Net position -	end of year		\$	1,871,387	\$ 1,507,382	\$ 3,378,769

See accompanying notes.

Balance Sheet Governmental Funds September 30, 2014

			Other		Total	
	General	General Governmental			vernmental	
	Fund		Funds		Funds	
Assets						
Cash and equivalents	\$ 610,506	\$	37,744	\$	648,250	
Investment in state pool	12,733		-		12,733	
Due from other funds	8,990		-		8,990	
Due from other governments	17,271		-		17,271	
Total assets	\$ 649,500	\$	37,744	\$	687,244	
Liabilities						
Accounts payable and accrued liabilities	\$ 29,990	\$	-	\$	29,990	
Due to other funds	21,239		8,990		30,229	
Total liabilities	51,229		8,990		60,219	
Fund balances						
Restricted:						
Public safety	-		15,063		15,063	
Physical environment	-		20,263		20,263	
Culture and recreation	-		2,418		2,418	
Unassigned	598,271		(8,990)		589,281	
Total fund balances	598,271		28,754		627,025	
Total liabilities and fund balances	\$ 649,500	\$	37,744	\$	687,244	

# Reconciliation of the Balance Sheet to the Statement of Net Position Governmental Funds September 30, 2014

Fund balances - total governmental funds	\$	627,025
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not reported in the governmental funds.		
Capital assets – net	•	1,311,675
Long-term liabilities are not reported in the governmental funds.		
Capital lease		(47,313)
Compensated absences		(20,000)
Net position of governmental activities	\$ -	1,871,387

# Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds Year ended September 30, 2014

	General Fund		Other Governmental Funds		Total Governmental Funds	
Revenues						
Taxes	\$	869,779	\$	-	\$	869,779
Permits, fees and special assessments		146,360		11,420		157,780
Intergovernmental		137,009		-		137,009
Charges for services		6,758		-		6,758
Judgments, fines and forfeits		9,290		1,073		10,363
Miscellaneous		34,168		8,347		42,515
Total revenues		1,203,364		20,840		1,224,204
Expenditures						
Current:						
General government		356,056		-		356,056
Public safety		578,179		12,320		590,499
Physical environment		93,635		3,005		96,640
Transportation		71,659		-		71,659
Culture and recreation		111,420		-		111,420
Debt service:						
Principal retirement		20,148		-		20,148
Total expenditures		1,231,097		15,325		1,246,422
Excess of revenues over (under) expenditures		(27,733)		5,515		(22,218)
Other financing sources (uses)						
Capital lease		67,461		-		67,461
Net change in fund balances		39,728		5,515		45,243
Fund balances - beginning of year		558,543		23,239		581,782
Fund balances - end of year	\$	598,271	\$	28,754	\$	627,025

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities
Governmental Funds
Year ended September 30, 2014

Net change in fund balances	\$ 45,243
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is depreciated over their estimated useful lives.	
Acquisitions of capital assets Current year depreciation expense	102,457 (74,781)
The issuance of long-term debt provides current financial resources for governmental funds, but does not effect net position of government activities.  Capital lease	(67,461)
The repayment of debt principal is an expenditure in the governmental funds but has no effect on net position of governmental activities.  Principal payments	20,148
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Compensated absences	1,100
Change in net position of governmental activities	\$ 26,706

# Town of Howey-in-the-Hills, Florida Statement of Net Position Proprietary Funds September 30, 2014

	Business-Type Activities Enterprise Funds								
		Utility Fund		Other Interprise Fund	Total Enterprise Funds				
Current assets									
Cash and equivalents	\$	761,817	\$	28,722	\$	790,539			
Investment in state pool		4,225		-		4,225			
Accounts receivable		46,563		-		46,563			
Inventory		3,589		-		3,589			
Total current assets		816,194		28,722		844,916			
Noncurrent assets									
Restricted cash and equivalents		83,222		_		83,222			
Capital assets, net		3,048,644		89,023		3,137,667			
		0,010,011		00,020		0,101,001			
Total noncurrent assets		3,131,866		89,023		3,220,889			
Total assets		3,948,060		117,745		4,065,805			
Current liabilities									
Accounts payable and accrued									
liabilities		42,945		_		42,945			
Customer deposits		24,310		_		24,310			
Current portion of long-term		,				_ :,= :			
liabilities		112,120		_		112,120			
Total current liabilities		179,375		-		179,375			
Noncurrent liabilities		2,379,048		-		2,379,048			
Total liabilities		2,558,423		-		2,558,423			
Net position									
Net investment in capital assets		558,976		89,023		647,999			
Unrestricted		830,661		28,722		859,383			
Total net position	\$	1,389,637	\$	117,745	\$	1,507,382			

# Statement of Revenues, Expenses and Changes in Fund Net Position Proprietary Funds Year ended September 30, 2014

	Business-Type Activities Enterprise Funds							
		Utility Fund		other erprise Fund	E	Total Enterprise Funds		
Operating revenues								
User fees - water	\$	362,365	\$	-	\$	362,365		
User fees - sanitation		161,037		-		161,037		
Total operating revenues		523,402		-		523,402		
Operating expenses								
Personal services		47,636		-		47,636		
Operating expenses		268,080		-		268,080		
Depreciation		128,896		3,542		132,438		
Total operating expenses		444,612		3,542		448,154		
Operating income (loss)		78,790		(3,542)		75,248		
Nonoperating revenues (expenses)								
Utility service taxes		22,939		_		22,939		
Interest expense		(47,762)		-		(47,762)		
Total nonoperating revenues (expenses)		(24,823)		-		(24,823)		
Change in net position		53,967		(3,542)		50,425		
Net position - beginning of year		1,335,670	1:	21,287		1,456,957		
Net position - end of year	\$	1,389,637	\$ 1	17,745	\$	1,507,382		

# Statement of Cash Flows Proprietary Funds Year ended September 30, 2014

				Type Activit	ies	
		Utility Fund	Other Enterprise Fund		Total Enterprise Funds	
Operating activities	_				_	
Receipts from customers	\$	521,509	\$	26	\$	521,535
Payments to suppliers		(227,060)		-		(227,060)
Payments to employees		(48,436)		-		(48,436)
Net cash provided by operating activities		246,013		26		246,039
Noncapital financing activities						
Utility service taxes		23,747		-		23,747
				<u>-</u>		
Capital and related financing activities						
Proceeds from debt issuance		462,672		-		462,672
Principal paid on debt		(93,284)		-		(93,284)
Interest paid on debt		(71,964)		-		(71,964)
Liquidation of accounts payable used to acquire capital						
assets in prior year		(173,663)		-		(173,663)
Acquisition of capital assets		(3,579)		-		(3,579)
Net cash provided by capital and related		100 100				400 400
financing activities		120,182		-		120,182
Change in cash and equivalents		389,942		26		389,968
Cash and equivalents - beginning of year		455,097		28,696		483,793
Cash and equivalents - end of year	\$	845,039	\$	28,722	\$	873,761
Operating income (loss)	\$	78,790	\$	(3,542)	\$	75,248
Depreciation		128,896		3,542		132,438
Change in:						
Receivables		(3,218)		26		(3,192)
Inventory		2		-		2
Operating payables		41,018		-		41,018
Customer deposits		1,325		-		1,325
Compensated absences		(800)		-		(800)
Net cash provided by operating activities	\$	246,013	\$	26	\$	246,039
Noncook conital and valeted financing activities						
Noncash capital and related financing activities Refunding note issued	φ	285,000	Φ		ው	205 000
Refunding note proceeds applied to refund bonds	\$ \$	(284,137)	\$ \$	-	\$ \$	285,000 (284,137)

# Statement of Fiduciary Net Position September 30, 2014

	Pe	ension Trust Fund
Assets		
Investment in FMIvT	\$	1,259,230
Due from other funds		21,239
Total assets		1,280,469
Liabilities		
Net position		
Restricted for pension benefits	\$	1,280,469

# Statement of Changes in Fiduciary Net Position Year ended September 30, 2014

	Pe	Pension Trust Fund			
Additions					
Contributions:					
Employer	\$	76,310			
Member		11,104			
State		10,022			
Total contributions		97,436			
Investment income:					
Investment income		98,019			
Less, investment management fee		(2,411)			
Net investment income		95,608			
Total additions		193,044			
Deductions					
Member benefits		72,459			
Administrative expense		13,614			
Total deductions		86,073			
Change in net position		106,971			
Net position restricted for pension benefits  Beginning of year		1,173,498			
Net position restricted for pension benefits  End of year	\$	1,280,469			

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Howey-in-the-Hills, Florida (the "Town"), conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

# Reporting Entity

The Town is a Florida political subdivision established under the Laws of Florida, Chapter 10675(1925), with an elected mayor and four elected members of the Council.

As required by generally accepted accounting principles, the accompanying financial statements present the Town as a primary government. Component units are entities for which a primary government is considered to be financially accountable, or entities that would be misleading to exclude.

The Town is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. The Town may also be financially accountable for governmental organizations that are fiscally dependent on it.

Blended component units, although legally separate entities, are in substance part of the Town's operations and, accordingly, data from these units would be combined with data of the Town. There are no blended component units included in the Town's reporting entity.

Discretely presented component units, on the other hand, would be reported in separate columns to emphasize that they are legally separate from the Town. There are no discretely presented component units included in the Town's financial reporting entity.

The Town did not participate in any joint ventures during the 2013 – 2014 fiscal year.

#### Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees charged to external parties.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include: charges for services that are directly related to a given function; and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other revenues not properly included among program revenues are reported instead as *general revenues*.

# NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements, but all nonmajor funds are aggregated and displayed in a single column. The governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The Town reports the following major governmental fund:

General Fund – the primary operating fund, used to account for and report all activities not accounted for and reported in another fund.

The Town reports the following major enterprise fund:

*Utility Fund* – to account for the activities of the Town's water, sewer and refuse system.

Additionally, the Town reports the following fiduciary fund:

Pension Trust Fund – to account for activities of the Town's pension plan.

### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Certain intergovernmental revenues constitute the most significant sources of revenue considered susceptible to accrual. In governmental funds, expenditures are generally recognized when the related liability is incurred. However, debt service expenditures, and expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

# NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Cash and Cash Equivalents

For purpose of the Statement of Cash Flows, the Town considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

#### Investment in State Pool

The Town invests surplus funds in an external investment pool, the Local Government Surplus Funds Trust Fund (the "State Pool"). The State Pool is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight.

The State Pool has adopted operating procedures consistent with the requirements for a 2a7-like fund. The Town's investment in the State Pool is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares.

#### Pension Investments

Investments of the pension plan are stated at fair value.

#### Accounts Receivable

Receivables are stated at net realizable value, reduced by an allowance for uncollectible accounts of \$111,069 in the Utility Fund.

#### Inventory

Inventory of the Utility Fund is valued at cost under the first-in, first-out method.

#### Capital Assets

Capital assets are recorded at historical cost or estimated historical cost, except for contributed assets which are recorded at fair value at the date of contribution. The Town uses a capitalization threshold of \$1,000 for all classes of capital assets.

In accordance with GASB Statement No. 34, as amended, the Town has elected to report general infrastructure prospectively, effective October 1, 2003.

Notes to Financial Statements

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Depreciation of capital assets is provided using the straight-line method over the estimated useful lives of the assets, which range as follows:

	<u>Years</u>
Buildings	10 – 50
Improvements	15 – 50
Furniture, equipment and vehicles	3 – 15

For its business-type activities, the Town's policy is to capitalize construction period interest costs on projects funded specifically through debt financing. No interest costs were capitalized during 2014.

#### **Compensated Absences**

The Town's policy is to allow limited vesting of employee vacation pay and compensatory leave balances. A liability for accrued compensated absences of employees of the governmental funds has been accrued. Since this liability will not be liquidated with expendable available financial resources, the liability has not been reported in the governmental funds. A liability for compensated absences is accrued when incurred in the government-wide and proprietary fund financial statements.

#### **Property Taxes**

The Lake County Tax Collector bills and collects property taxes for the Town.

Details of the Town's tax calendar are presented below:

Lien date January 1
Levy date October 1
Discount period November - February
No discount period March
Delinquent date April 1

#### Operating Revenues and Expenses

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### Restricted Net Position

In the accompanying statements of net position, *restricted net position* is subject to restriction beyond the Town's control. The restriction is either externally imposed (for instance, by creditors, grantors, contributors, or laws/regulations of other governments) or is imposed by law through constitutional provisions or enabling legislation.

### Notes to Financial Statements

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The statement of net position reports \$25,382 of net position restricted by enabling legislation relating to impact fees.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

#### Fund Balance

The Town follows the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Town's highest level of decision-making authority, which is an ordinance of the Town Council. Committed amounts cannot be used for any other purpose unless the Town Council removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Town Council or (b) a body or official to which the Town Council has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Town's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

#### **NOTE 2 – DEPOSITS AND INVESTMENTS**

#### **Deposits**

The Town's deposits are with qualified public depositories pursuant to Chapter 280, Florida Statutes, and are entirely insured or collateralized pursuant to the Florida Public Deposits Act.

#### Investments - Other than Pension

The Town invests excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes. Accordingly, the Town is authorized to invest excess public funds in the following instruments: the Local Government Trust Fund; Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts and certificates of deposits in qualified public depositories; and direct obligations of the U.S. Treasury.

The Town's investment in the State Pool exposes it to credit risk. The Town does not have a formal investment policy relating to that risk, which is described as the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The State Pool is rated by Standard & Poors and has a rating at September 30, 2014, of AAAm.

#### Pension Investments

The Town is a participating employer in the Florida Municipal Pension Trust Fund (FMPTF), which is sponsored by the Florida League of Cities, Inc. The Town's pension plan assets are invested by the FMPTF through the Florida Municipal Investment Trust (FMIvT), which is an external investment pool. The fair value of the position in the pool is equal to the value of the Town's beneficial interest in the pool's portfolio. The pool is not registered with the Securities and Exchange Commission.

The Town's beneficial interest in the FMIvT portfolio is summarized below:

Cash and Money Market	\$ 7,555
FMIvT Broad Market High Quality Bond Portfolio	201,477
FMIvT Core Plus	294,660
FMIvT High Quality Growth Portfolio	100,738
FMIvT Large Cap Diversified Value Portfolio	103,257
FMIvT Russell 1000 Enhanced Index Portfolio	294,660
FMIvT Diversified Small to Mid Cap Equity Portfolio	137,256
FMIvT International Equity Portfolio	119,627
Total	\$ 1,259,230

# NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

#### Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town's investment policies limit investments in bonds to those rated in the top four quality grades by a major rating service. The Bond Portfolio is rated by Fitch and has a rating at September 30, 2014, of AA/V4.

#### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. The Town's investment policies do not provide specific restrictions as to maturity length of investments. The weighted average maturity of the Bond Portfolio is 6.47 years.

# Foreign Currency Risk

The Town's pension funds contain investments in foreign stock mutual funds; however, all of the investments are denominated in U.S. Dollars and are not exposed to foreign currency risk.

#### **NOTE 3 – INTERFUND BALANCES**

At September 30, 2014, interfund balances were as follows:

	Ir	nterfund	In	iterfund
	Re	ceivables	P	ayables
General Fund	\$	8,990	\$	21,239
Law Enforcement Trust Fund		-		8,990
Pension Trust		21,239		-
Total	\$	30,229	\$	30,229

# **NOTE 4 – CAPITAL ASSET ACTIVITY**

During the year ended September 30, 2014, the following changes in capital assets occurred:

		Balance						Balance
	C	October 1,					Se	ptember 30,
Governmental Activities		2013	In	creases	Decreases			2014
Capital assets, not being depreciated:								
Construction in process	\$	88,320	\$	-	\$	-	\$	88,320
Land and improvements		263,488		-		-		263,488
Total capital assets, not being depreciated		351,808		-		-		351,808
Capital assets, being depreciated:								
Buildings and improvements		472,827		24,116		-		496,943
Improvements		1,020,351		-		-		1,020,351
Equipment and machinery		390,384		10,880		21,999		379,265
Assets under capital lease		-		67,461		-		67,461
Total capital assets, being depreciated		1,883,562		102,457		21,999		1,964,020
Less accumulated depreciation for:								
Buildings and improvements		186,653		19,332		-		205,985
Improvements		395,861		22,778		-		418,639
Equipment and machinery		368,857		15,806		21,999		362,664
Assets under capital lease		-		16,865		-		16,865
Total accumulated depreciation		951,371		74,781		21,999		1,004,153
Total capital assets being depreciated, net		932,191		27,676		-		959,867
Governmental activities capital assets, net	\$	1,283,999	\$	27,676	\$	-	\$	1,311,675

# Town of Howey-in-the-Hills, Florida Notes to Financial Statements

# NOTE 4 - CAPITAL ASSET ACTIVITY (CONTINUED)

	Balance			Balance
	October 1,			September 30,
Business-type Activities	2013	Increases	Decreases	2014
Capital assets, not being depreciated:				
Construction in process	\$ 2,613,754	\$ (2,613,754)	\$ -	\$ -
Capital assets, being depreciated:				
Buildings and improvements	7,693	=	-	7,693
Machinery and equipment	305,955	3,579	3,450	306,084
Improvements - water system	1,549,881	2,613,754	-	4,163,635
Total capital assets, being depreciated	1,863,529	2,617,333	3,450	4,477,412
Less accumulated depreciation for:				
Building and improvements	7,693	-	-	7,693
Machinery and equipment	269,523	12,549	3,450	278,622
Improvements - water system	933,541	119,889	-	1,053,430
Total accumulated depreciation	1,210,757	132,438	3,450	1,339,745
Total capital assets being depreciated, net	652,772	2,484,895	-	3,137,667
Business-type activities capital assets, net	\$ 3,266,526	\$ (128,859)	\$ -	\$ 3,137,667

Depreciation expense was charged to functions as follows:

Governmental activities:		
General government	\$	7,471
Public safety		59,630
Physical environment		7,199
Transportation		390
Culture and recreation		91
Total depreciation expense – governmental activities	\$	74,781
Total depreciation expense – governmental activities  Business-type activities:	\$	74,781
	\$	74,781 128,896
Business-type activities:	<u> </u>	,

#### **NOTE 5 – LONG-TERM OBLIGATIONS**

#### Governmental Activities

	Е	Balance						Balance		Due
	0	ctober 1,					Sep	tember 30,	,	Within
		2013	A	dditions	De	ductions		2014	0	ne Year
Capital lease obligation	\$	-	\$	67,461	\$	20,148	\$	47,313	\$	13,844
Compensated absences		21,100		26,300		27,400		20,000		20,000
Total	\$	21,100	\$	93,761	\$	47,548	\$	67,313	\$	33,844

### Capital Lease

The Town has agreements with a financing corporation to acquire vehicles at an interest rate of 13.2%. The aggregate historical cost of the vehicles is \$67,461.

The future minimum lease payments and the net present value of the minimum lease payments as of September 30, 2014, are as follows:

Year ending September 30,		Amount
2015	\$	20,148
2016	•	20,148
2017		20,148
Less interest		(13,131)
	\$	47,313

### **Business-type Activities**

	Balance October 1,			Balance September 30,	Due Within
	2013	Additions	Deductions	2014	One Year
Revenue bonds	\$ 284,137	\$ -	\$ 284,137	\$ -	\$ -
Revenue refunding note	-	285,000	11,325	273,675	23,472
State revolving fund loan	1,835,280	462,672	81,959	2,215,993	87,648
Compensated absences	2,300	900	1,700	1,500	1,000
Total	\$2,121,717	\$748,572	\$ 379,121	\$ 2,491,168	\$112,120

### Revenue Refunding Note

The revenue refunding note was issued in the amount of \$285,000 to currently refund the Town's outstanding revenue bonds. The aggregate difference in debt service between the refunding and refunded debt was \$115,000, resulting in an economic gain of \$65,000.

# NOTE 5 – LONG-TERM OBLIGATIONS (CONTINUED)

Interest and principal are payable monthly in the amount of \$2,997. The interest rate is 4.75%.

#### State Revolving Fund Loan

Payable in semi-annual installments of \$81,270 on April 15 and October 15, including interest ranging from 2.12 - 2.71%. The debt's covenants require pledged revenues adequate to cover the payments due in any fiscal year. The Revenue Refunding Note, Series 2013 is senior to this obligation.

### Aggregate Maturities

Year Ending	Re	evenue Refu	undii	ng Note	State Revolving			g Fund Note	
September 30,	F	Principal	Interest		Principal		Interest		
2015	\$	23,472	\$	12,492	\$	87,648	\$	74,892	
2016		24,613		11,351		90,665		71,875	
2017		25,806		10,158		93,786		68,754	
2018		27,057		8,907		97,014		65,526	
2019		28,372		7,592		100,353		62,187	
2020-2024		144,355		16,127		556,024		256,676	
2025-2029		-		-		658,542		154,158	
2030-2033		-		-		531,961		36,929	
Totals	\$	273,675	\$	66,627	\$	2,215,993	\$	790,997	

### Pledged Revenues

The Town has pledged future water customer revenues, net of specified operating expenses, to repay approximately \$274,000 of the water revenue refunding note and \$2,216,000 of the State Revolving Fund Loan. The debt was used to construct and improve the Town's water system and is payable through 2033. The total principal and interest remaining to be paid on the debt secured by pledged revenues is approximately \$3,347,000. For 2014, the Town paid approximately \$204,000 of principal and interest on the water revenue refunding note and State Revolving Fund loan. Pledged net revenues for the water system were approximately \$180,000.

#### **NOTE 6 - PENSION PLAN**

#### Plan Description

The Town sponsors a single-employer public employee retirement system (the "System") administered by the Town of Howey-in-the-Hills, Pension Board of Trustees. The System administers the Police Officers' Retirement Plan (the "Plan") an employee contributory defined benefit pension plan. Members of the Plan include all sworn police officers of the Town. The Plan's basis of accounting is accrual; benefits and refunds of the Plan are recognized when due and payable in accordance with the terms of the Plan.

# NOTE 6 – PENSION PLAN (CONTINUED)

The Town does not issue separate financial statements for the Plan.

Officers attaining the age of 55 who have completed 10 or more years of creditable service or attaining the age of 52 who have completed 25 years of creditable service are entitled to monthly benefits of 3 percent of their average final compensation times years of credited service. The plan permits early retirement at the completion of 10 years of contributing service and attaining the age of 50. Active officers who retire disabled with disability that occurs in the line of duty and have 10 years of credited and contributing service shall receive the greater of 42 percent of average financial compensation or the accrued benefit actuarially reduced. Disability benefits are paid for 10 years certain or life or until recovery from disability. If an active officer dies before retirement eligibility, his or her beneficiary receives a refund of the officer's contributions to the Plan. If the officer dies prior to retirement but has at least 10 hears of contributing service, his or her beneficiary is entitled to either early or normal retirement benefits.

Membership in the Plan as of September 30, 2014, is as follows:

Active employees	5
Service retirees and beneficiaries	2
Total	7

#### Implementation of GASB Statement No. 67

GASB Statement No. 67, Financial Reporting for Pension Plans, became effective for the Town's 2014 fiscal year, however, the Town did not implement the provisions of that statement. Consequently, the disclosures required by Statement No. 67 are not presented as part of the basic financial statements and the required supplementary information required by Statement No. 67 is not presented to supplement the basic financial statements.

### **Funding Policy**

The contribution requirements of plan members and the Town are established and approved by the Town Council in accordance with applicable State statute. In addition, State contributions are also made to the Plan on behalf of the Town.

# NOTE 6 – PENSION PLAN (CONTINUED)

Contribution rates:	
Town	30.4%
Plan members	5.0%
Annual pension cost	\$ 76,310
Contributions made	\$ 76,310
Actuarial valuation date	10/1/2010
Actuarial cost method	Aggregate
Amortization method	N/A
Remaining amortization period	N/A
Asset valuation method	Market
Actuarial assumptions:	
Investment rate of return	8.0%
Projected salary increases	7.5%

### Three Year Trend Information

Fiscal	Annual	Percentage	Net
Year	Required	of ARC	Pension
Ending	Contribution (ARC)	Contributed	Obligation
09/30/14	\$ 76,310	100%	\$ -
09/30/13	72,549	100%	-
09/30/12	68,866	100%	-

# Annual Pension Cost and Net Pension Obligation

The development of the most recent net pension obligation (NPO) is as follows:

Annual required contribution (ARC)	\$	76,310
Adjustment to ARC		-
		_
Annual pension cost		76,310
Contributions made		76,310
Increase in NPO		-
NPO beginning of year		
	-	
NPO end of year	\$	

### Fund Status and Funding Progress

The funded status of the Plan as of October 1, 2010, the most recent actuarial valuation date, was as follows:

# **NOTE 6 – PENSION PLAN (CONTINUED)**

Actuarial Accrued UAAL as a							
Actuarial Value	Liability (AAL) -	Unf	unded AAL	Funded Ratio	Cove	ered Payroll	Covered Payroll
of Assets (a)	Entry Age (b)	(UA	AL) (b) - (a)	(a) / (b)		(c)	((b) - (a)) / (c)
Φ =======	<b>A.</b> 4. 00 <b>7</b> . 0.40	•	222.252		•	004.400	4.4007
\$ 787,999	\$ 1,087,249	\$	299,250	72%	\$	264,138	113%

#### NOTE 7 - DEFICIT FUND BALANCE

The Law Enforcement Trust fund had a deficit fund balance of \$8,990 at year end.

### **NOTE 8 - RISK MANAGEMENT**

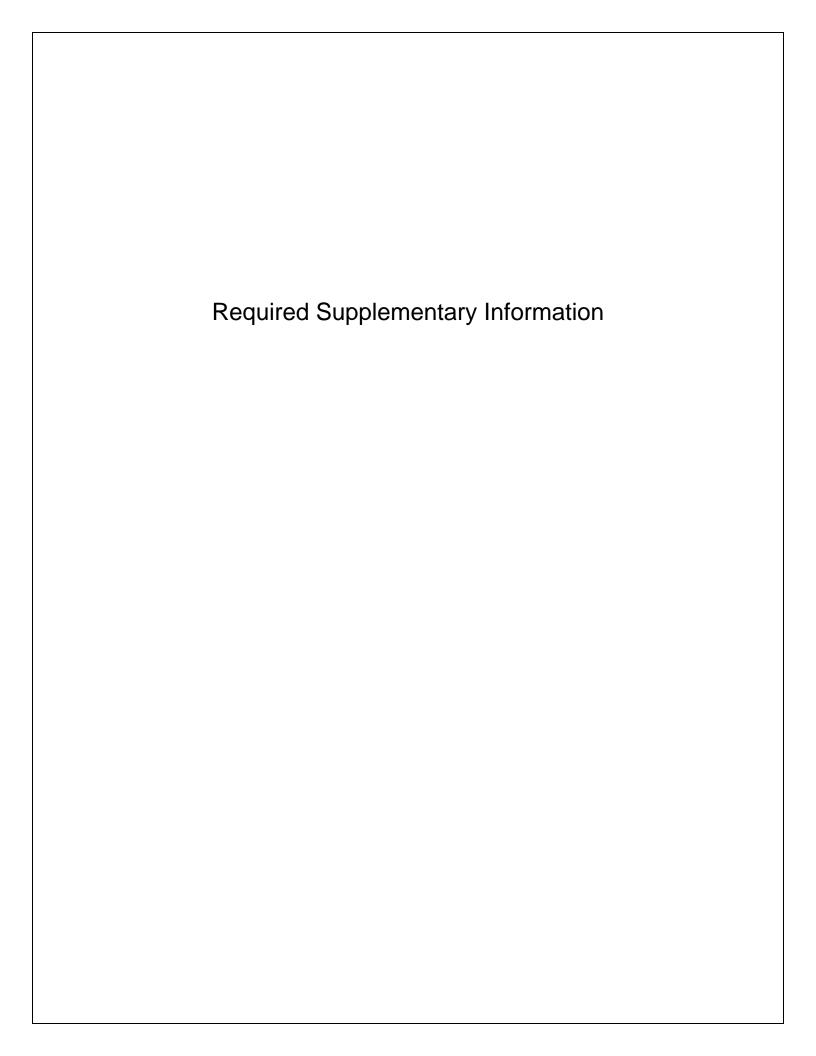
The Town is exposed to various risks of loss related to theft of, damage to and destruction of assets; and injury or death on the job of employees. These risks are primarily covered by participation in public entity risk pools operating as common risk management and insurance programs for members.

#### **NOTE 9 – CONTINGENCIES**

The Town is sometimes a party to lawsuits and claims arising out of the normal conduct of its activities. While the results of lawsuits or other proceedings against the Town cannot be predicted with certainty, management does not expect that these matters will have a material adverse effect on the financial condition of the Town.

#### **NOTE 10 – FUTURE ACCOUNTING PRONOUNCEMENTS**

The Governmental Accounting Standards Board has issued Statement No. 68, *Accounting and Financial Reporting for Pensions*, which will become effective in 2015. The Town is currently evaluating the effects that this statement will have on its 2015 financial statements.



# Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund Year ended September 30, 2014

	Budgeted Amounts			Actual	/ariance /ith Final	
	C	Origninal		Final	Amount	Budget
Revenues						
Taxes	\$	873,717	\$	873,717	\$ 869,779	\$ (3,938)
Permits, fees and special assessments		127,953		127,953	146,360	18,407
Intergovernmental		118,322		128,344	137,009	8,665
Charges for services		3,400		3,400	6,758	3,358
Judgments, fines and forfeits		14,200		14,200	9,290	(4,910)
Miscellaneous		7,000		17,796	34,168	16,372
Total revenues	1	1,144,592	,	1,165,410	1,203,364	37,954
Expenditures						
Current:		454.004		005 404	050.050	00 000
General government		454,961		385,424	356,056	29,368
Public safety		426,454		529,925	578,179	(48,254)
Physical environment		83,261		85,051	93,635	(8,584)
Transportation		99,930		99,930	71,659	28,271
Culture and recreation		79,986		112,346	111,420	926
Debt service:				00.405	00.440	4-
Principal retirement		-		20,195	20,148	47
Total expenditures	1	1,144,592	_	1,232,871	1,231,097	1,774
Excess of revenues over (under) expenditures		-		(67,461)	(27,733)	39,728
Other financing sources (uses)				07.404	07.404	
Capital lease		-		67,461	67,461	
Net change in fund balances		-		-	39,728	39,728
Fund balances - beginning of year		-		-	558,543	558,543
Fund balances - end of year	\$	_	\$		\$ 598,271	\$ 598,271

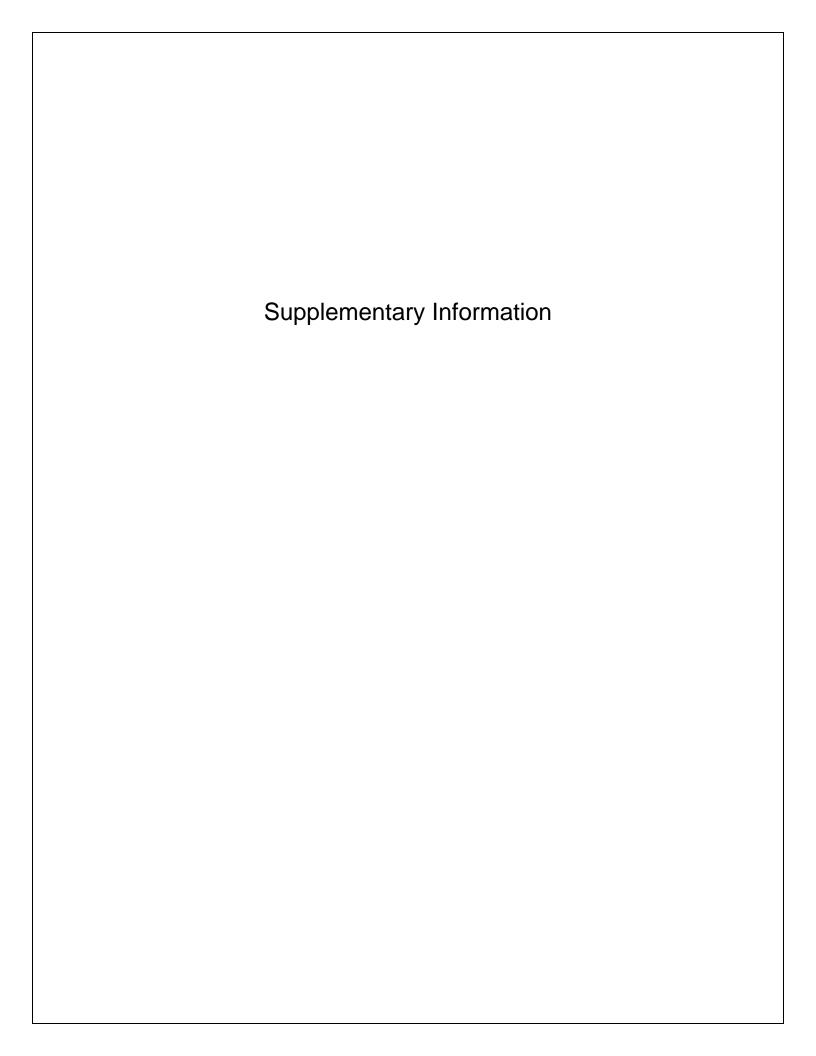
### Notes to Required Supplementary Information

### **BUDGETARY INFORMATION**

The budget was prepared on a basis that did not differ materially from generally accepted accounting principles.

The Town's procedures in establishing the budgetary data reflected in the financial statements are generally as follows:

- In July, the Lake County Property Appraiser notifies the Town as to its tentative property tax assessed valuation, from which the Town can estimate the property tax resources available and the limitations thereon.
- During August, budget workshops are held to determine proposed expenditures and the means of financing them. The Council then adopts the proposed property tax millage rate and sets the date, time and place of the first public hearing.
- A public hearing on the tentative budget is held. Within fifteen (15) days of the first public hearing, the Town advertises its intention to finalize its budget and millage rate, and a date, time, and place for a public hearing. The second public hearing is convened several days after the final advertisement, at which time the final budget and millage are adopted.
- Appropriations lapse at year-end.
- The fund is the legal level of control.



## Combining Balance Sheet Nonmajor Governmental Funds September 30, 2014

	M Ce	Memorial Enfo		Law Enforcement Trust Fund		Police Automation Fund		Special Law Iforcement Trust Fund	
Assets	¢	2 440	Ф		Φ	4 904	Ф	4 1 1 0	
Cash and equivalents	Φ	2,449	Φ		Φ	4,804	Φ	4,119	
Liabilities  Due to other funds	\$	_	\$	8,990	\$	-	\$		
Fund balances Restricted:									
Public safety		-		-		4,804		4,119	
Physical environment	2,449			-	-		-		
Culture and recreation	-			- ( )		-		-	
Unassigned		-		(8,990)		-			
Total fund balances		2,449		(8,990)		4,804		4,119	
Total liabilities and fund balances	\$	2,449	\$		\$	4,804	\$	4,119	

## Combining Balance Sheet Nonmajor Governmental Funds September 30, 2014

		Impact Tree Fees Fund Fund		Fees	Total Nonmajor Govern- mental Funds		
Assets	Φ.	000	Φ	05 000	Φ	07.744	
Cash and equivalents	\$	990	\$	25,382	\$	37,744	
Liabilities  Due to other funds	\$		\$		\$	8,990	
Fund balances Restricted:				6 1 4 0		15.062	
Public safety Physical environment		990		6,140 16,824		15,063 20,263	
Culture and recreation Unassigned		-		2,418 -		2,418 (8,990)	
Total fund balances		990		25,382		28,754	
Total liabilities and fund balances	\$	990	\$	25,382	\$	37,744	

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds Year ended September 30, 2014

	Taylor Memorial Cemetery Fund		Law Enforcement Trust Fund		Police Automation Fund	Er	Special Law forcement Trust Fund
Revenues							
Permits, fees and special assessments Judgments, fines and forfeits	\$	125 -	\$	- 1,073	\$ -	\$	-
Miscellaneous		8,347		_	-		-
Total revenues		8,472		1,073	-		-
Expenditures							
Public safety		-		12,320	-		-
Physical environment		3,005		-	-		-
Total expenditures		3,005		12,320	-		
Excess of revenues over (under) expenditures		5,467		(11,247)	-		-
Fund balances - beginning of year		(3,018)		2,257	4,804		4,119
Fund balances - end of year	\$	2,449	\$	(8,990)	\$ 4,804	\$	4,119

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds Year ended September 30, 2014

	Tree Fund	Impact Fees Fund	Total Nonmajor Govern- mental Funds		
Revenues					
Permits, fees and special assessments	\$ -	\$ 11,295	\$	11,420	
Judgments, fines and forfeits	-	-		1,073	
Miscellaneous	-	-		8,347	
Total revenues	-	11,295		20,840	
Expenditures					
Public safety	_	-		12,320	
Physical environment	-	-		3,005	
Total expenditures	-	-		15,325	
Excess of revenues over (under) expenditures	-	11,295		5,515	
Fund balances - beginning of year	990	14,087		23,239	
Fund balances - end of year	\$ 990	\$ 25,382	\$	28,754	

### Schedule of Expenditures of Federal Awards Year ended September 30, 2014

DW350401

Contract CFDA Number Number Expenditures

66.468 \$ 462,672

### United States of America Department of Environmental Protection

Passed through the State of Florida Department of Environmental Protection:

Capitalization grants for drinking water

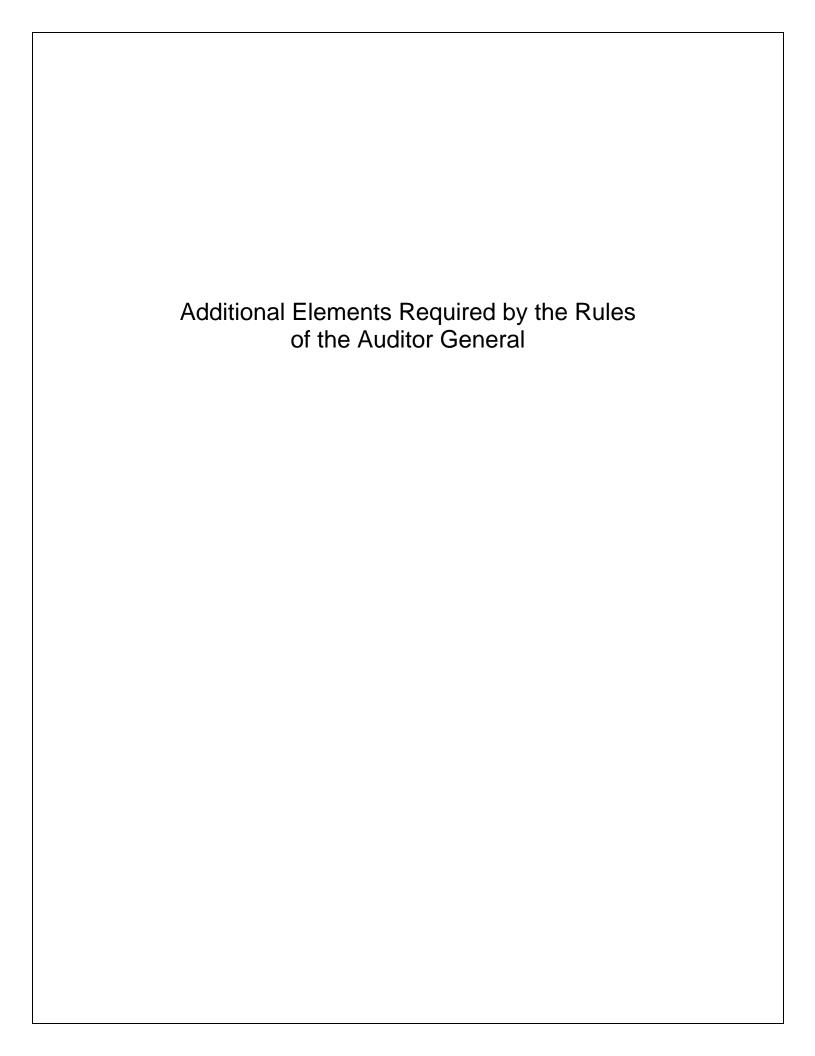
state revolving funds

### NOTE 1 – BASIS OF PRESENTATION

In the accompanying schedule of expenditures of federal awards, expenditures represent allowable costs, determined in accordance with generally accepted accounting principles, using the modified accrual basis of accounting.

### **NOTE 2 – SUBRECIPIENTS**

The Town did not provide federal awards to subrecipients.





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#### MANAGEMENT LETTER

The Honorable Mayor and Town Council Town of Howey-in-the-Hills, Florida

We have audited the financial statements of the Town of Howey-in-the-Hills, Florida (the "Town") as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated June 04, 2015. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### **Prior Audit Findings**

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the Schedule of Findings that accompanies this letter.

#### Financial Condition

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, "Determination of Financial Emergency." In connection with our audit, we determined that the Town has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(8). It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

### Annual Financial Report

As required by the Rules of the Auditor General, we determined that the 2013-2014 annual financial report was filed with the Department of Financial Services pursuant to Section 218.32, Florida Statutes, and is in substantial agreement with the audit report for the fiscal year ended September 30, 2014.

#### Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

This management letter is intended solely for the information and use of the Mayor and Town Council, management, and the Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Gainesville, Florida June 04, 2015

Can, Rigge & Ingram, L.L.C.



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# INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Mayor and Town Council Town of Howey-in-the-Hills, Florida

We have examined the Town of Howey in the Hill's (the "Town") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for the Town's compliance with those requirements. Our responsibility is to express an opinion on the Town's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Town's compliance with specified requirements.

In our opinion, the Town complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Gainesville, Florida June 04, 2015

Cau, Rigge & Ingram, L.L.C.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Town Council Town of Howey-in-the-Hills, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Howey-in-the-Hills, Florida (the "Town"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated June 04, 2015.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings as item 2014-001 to be a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a

direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Town's Response to Finding

The Town's response to the finding identified in our audit is described in its accompanying letter of response. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gainesville, Florida June 04, 2015

Can, Rigge & Ingram, L.L.C.

2014-001 (Reported in previous audit reports as items 2013-001 and 12-1.)

**Condition** – Generally accepted auditing standards require that an auditor report a finding when it is necessary for the auditor to assist with the preparation of a government's financial statements. As part of the audit process, we proposed material adjustments to the Town's financial statements. It was also necessary for us to assist with the preparation of the Town's financial statements. Our proposed adjustments were accepted by management, enabling the financial statements to be fairly presented in conformity with generally accepted accounting principles.

**Recommendation** – The Town should consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.



June 4, 2015

State of Florida Auditor General Pam Bondi Claude Pepper Building 111 W. Madison Street Tallahassee, FL 32399-1450

Re: Town of Howey-in-the-Hills, Florida Schedule of Findings for Year Ended September 30, 2014

Dear Auditor General Bondi:

2014-001 Condition – Generally accepted auditing standards requires that an auditor report a finding when it is necessary for the auditor to assist with the preparation of a government's financial statements. As part of the audit process, we proposed material adjustments to the Town's financial statements. It was also necessary for us to assist with the Town's financial statements. Our proposed adjustments were accepted by management establishing the financial statement to be fairly presented in conformity with generally accepted accounting principles.

Recommendation – The Town should consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.

Response – The Town of Howey-in-the-Hills will continue to evaluate the cost versus the benefit of adding additional Staff to assist in the preparation of the Town's financial documents.

Chris Sears, Mayor