Annual Financial Report

September 30, 2018

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INDEPENDENT AUDITOR'S REPORT
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FLORIDA INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

Honorable Mayor and City Commissioners City of LaBelle, Florida

# Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of LaBelle, Florida, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of LaBelle, Florida, as of September 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Change in Accounting Principal**

As discussed in Note 25 to the financial statements, the City of LaBelle, Florida, implemented Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, during the fiscal year ended September 30, 2018. The beginning net position of the governmental activities and the business-type activities as of October 1, 2017 have been restated. Our opinions are not modified with respect to this matter.

#### Other Matters

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-11 and other required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of LaBelle, Florida's basic financial statements. The supplemental schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of State Financial Assistance is presented for purposes of additional analysis as required by Chapter 10.550, Rules of the Auditor General, and is also not a required part of the basic financial statements.

The supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2019, on our consideration of the City of LaBelle, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of LaBelle, Florida's internal control over financial reporting and compliance.

Boy, Miller, Kisker & Perry, P.A. LaBelle, Florida June 20, 2019

# CITY OF LABELLE, FLORIDA MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's discussion and analysis presents a narrative overview and analysis of the City of LaBelle's (City) financial performance for the fiscal year ended September 30, 2018. It is designed to provide a broad overview and a short and long-term analysis of the City's activities based on information presented in the financial statements. Specifically, this information is designed to assist the reader in focusing on significant financial issues, provide an overview of the City's financial activities, identify changes in the City's financial position (its ability to address the next and subsequent years' challenges), clarify material deviations from the approved budget, and explain individual fund issues. We encourage readers to consider the information presented here in conjunction with the City's basic financial statements (beginning on page 12) and notes to the financial statements (pages 26-73).

#### **HIGHLIGHTS**

# Financial Highlights for the Fiscal Year Ended September 30, 2018.

- 1. The City's overall net position increased by \$394,530 as revenues were greater than expenses in the governmental activities, but less than expenses in the business-type activities.
- 2. The total cost of all the City's programs was \$7,621,770 which was less than the previous year by \$187,889.
- 3. The City's governmental activities increased net position by \$873,866 as a result of program and general revenues exceeding program expenses for governmental activities.
- 4. During the year, the City had expenses of \$4,059,565 for governmental activities which was \$284,092 less than the previous year.
- 5. The City's business-type activities decreased net position by \$479,336 as operating expenses and interest expense were greater than charges for services, interest income, and capital contributions.

#### **USING THIS ANNUAL REPORT**

#### **Overview of the Financial Statements**

The discussion and analysis provided here are intended to serve as an introduction to the City's basic financial statements. The basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) the notes to the financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents financial information on all of the City's assets, liabilities, and deferred inflow/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported for some items that will result in cash flows in future fiscal periods.

# **Governmental Activities**

Most of the City's basic services are reported in the governmental activities including policing services, fire, animal control, streets and parks departments, and general administration. Property taxes, special assessments, franchise fees, and intergovernmental revenues finance most of these activities.

#### Business-type Activities

The City provides water and sewer services through customer charges that help the City recover the cost of these services. The City's Water and Sewer Fund is reported as a business-type activity.

# **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over financial resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. The main features of each are described below.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of cash, as well as cash balances available at year end (fund balance). Such information may be useful in evaluating a government's near-term financing requirements.

The focus of governmental funds is narrower than that of the government-wide financial statements, so it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand long-term impacts of near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. (See pages 16 and 18).

The City maintains only one governmental fund; the General Fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the General Fund.

The City adopts an annual appropriated budget for the governmental fund. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with this budget. See <u>Other Information</u> on the following page.

# **Proprietary Funds**

The City's charges for water and sewer services and related expenses are reported in the proprietary fund. Proprietary funds are reported using the same accounting method that is used to report these activities in the Statement of Net Position and the Statement of Activities. In fact, the City's proprietary fund is the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for the proprietary fund.

# Fiduciary (Trust and Agency) Funds - The City as a Trustee

The City is the trustee, or fiduciary, for the Firefighters Pension Trust Fund. The City's fiduciary activities are reported in separate Statements of Fiduciary Net Position and Changes in Fiduciary Net Position on pages 24 and 25. We excluded these activities from the City's other financial statements because the City is required to use these resources to provide benefits to participants in the pension plan. Also, the City provides solid waste disposal services through an independent contractor. The charges for solid waste disposal services and payments to the independent contractor for these services are accounted for in an Agency Fund, which is shown on page 24, where assets equal liabilities.

# Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 26-73.

# Other Information

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information, including a budgetary comparison schedule for the General Fund, and detailed information concerning the City's obligation to provide pension and postemployment benefits to its employees. The required supplementary information can be found on pages 74-84 of this report.

Additional supplemental schedules are included in this report on pages 85-91 to provide information about interlocal agreements, breakdown of revenue, expenses, and budget comparisons for the water and sewer systems. Information about the City's state financial assistance is shown on pages 96-100.

# THE CITY AS A WHOLE

#### Financial Analysis of the City as a Whole

During the fiscal year ended September 30, 2018, the City's combined net position increased to \$28.11 million from \$27.71 million, at the beginning of the year as restated, or \$394,530. The City's net position of the governmental activities increased \$873,866. Net position of the business-type activities decreased \$479,336. The City's unrestricted net position for governmental activities (the part of net position that can be used to finance day-to-day operations) was \$2.06 million as of September 30, 2018, an increase of \$.20 million from September 30, 2017, as restated for GASB 75.

The condensed Statements of Net Position and Changes in Net Position on the following pages provide a comprehensive analysis of the government-wide financial information for the fiscal years ended September 30, 2018, and September 30, 2017.

# **GOVERNMENT WIDE STATEMENTS**

# **Statement of Net Position**

The following table reflects the condensed Statement of Net Position for the current and preceding years:

# Summary of Statement of Net Position as of September 30, 2018, and September 30, 2017 (in thousands)

	Governmental Activities		Busine: Activ	• •	Total Primary Government		
	2018	2017	2018	2017	2018	2017	
Current and other assets Capital assets Total assets	\$ 4,470 6,801 11,271	\$ 4,117 6,316 10,433	\$ 3,260 31,916 35,176	\$ 2,808 33,009 35,817	\$ 7,730 38,717 46,447	\$ 6,925 39,325 46,250	
Deferred outflows of resources	544	421	241	180	785	601	
Total assets and deferred outflows of resources	11,815	10,854	35,417	35,997	47,232	46,851	
Long-term liabilities Other liabilities Total liabilities	1,535 231 1,766	1,422 291 1,713	16,149 912 17,061	16,378 808 17,186	17,684 1,143 18,827	17,800 1,099 18,899	
Deferred inflows of resources	240	205	57	33	297	238	
Total liabilities and deferred inflows of resources	2,006	1,918	17,118	17,219	19,124	19,137	
Net position: Invested in capital assets,							
net of related debt Restricted Unrestricted	6,800 948 2,061	6,130 942 1,864	16,085 2,424 (210)	16,880 2,242 (344)	22,885 3,372 1,851	23,010 3,184 1,520	
Total net position	\$ 9,809	\$ 8,936	\$ 18,299	\$ 18,778	\$ 28,108	\$ 27,714	

2017 amounts have been restated for GASB 75.

For more detailed information, see the Statement of Net Position on page 12.

# **Statement of Activities**

The following table reflects the condensed Statement of Activities, which shows the revenues and expenses of the total primary government broken down by governmental activities and business-type activities for the current and preceding years:

# Summary of Statement of Activities for the Fiscal Years Ended September 30, 2018, and September 30, 2017 (in thousands)

		nmental vities	Busine: Activ		Total Primary Government		
	2018	2017	2018	2017	2018	2017	
Revenues							
Program revenues, fees, fines and charges							
for services	\$ 1,804	\$ 1,804	\$ 2,986	\$ 2,967	\$ 4,790	\$ 4,771	
Operating grants and	Ψ 1,001	Ψ 1,001	Ψ 2,000	Ψ 2,007	Ψ 1,700	Ψ 1,771	
contributions	104	37	_	_	104	37	
Capital grants and						_	
contributions	834	86	75	135	909	221	
General revenues							
Property taxes	699	610	-	-	699	610	
Other taxes	691	688	-	-	691	688	
Intergovernmental	771	730	-	-	771	730	
Other	30	25	22	12	52	37	
Total revenues	4,933	3,980	3,083	3,114	8,016	7,094	
Expenses							
General government	1,051	1,448	-	-	1,051	1,448	
Public safety	934	1,020	-	-	934	1,020	
Physical environment	30	24	-	-	30	24	
Public works	1,175	1,062	3,562	3,466	4,737	4,528	
Culture and recreation	539	451	-	-	539	451	
Economic environment	24	27	-	-	24	27	
Human services	230	210	-	-	230	210	
Disaster expenses	74	97	-	-	74	97	
Interest on long-term debt	3	4			3	4	
Total expenses	4,060	4,343	3,562	3,466	7,622	7,809	
Changes in net position	<u>\$ 873</u>	<u>\$ (363)</u>	\$ (479)	\$ (352)	\$ 394	<u>\$ (715)</u>	
Ending net position	\$ 9,809	\$ 8,936	\$ 18,299	<u>\$ 18,778</u>	\$ 28,108	\$ 27,714	

2017 amounts have been restated for GASB 75.

For more detailed information, see the Statement of Activities on pages 13-14.

#### **Governmental Activities**

The increase in net position of governmental activities for the fiscal year ended September 30, 2018, was \$873,866 which resulted from governmental activities program and general revenues being greater than expenses. Depreciation on governmental activities capital assets was \$337,840 for the fiscal year ended September 30, 2018.

# **Business-type Activities**

The decrease in net position of business-type activities for the fiscal year ended September 30, 2018, was \$479,336, which was a result of charges for services, interest income, and capital contributions being less than operating expenses and interest expense.

#### THE CITY'S FUNDS

# **Governmental Type Funds (General Fund)**

As of September 30, 2018, the governmental fund (as presented on page 15) reported a fund balance of \$3.64 million which is \$.39 million greater than at the beginning of the year (\$3.25 million). The General Fund experienced a net increase in the fund balance of \$387,587 due to revenues over expenditures using the modified accrual basis of accounting during the fiscal year ended September 30, 2018. The adjustments to reconcile the \$387,587 increase in the fund balance of the General Fund to the \$873,866 increase in net position of governmental activities is shown on page 18.

#### **Business-type Funds (Proprietary Fund - Water and Sewer Fund)**

As of year-end, the business-type fund (Water and Sewer Fund) reported a combined net position of \$18.30 million which is 2.61% less than at the beginning of the year, as restated for GASB 75 (\$18.79 million).

The Water and Sewer Fund's decrease in net position primarily resulted from operating income and expenses which were approximately equal and interest expense (\$492,838) which was greater than capital contributions (\$75,372) received by the system during the fiscal year ended September 30, 2018. Rate changes were made in prior years to increase the revenues of the system and the water system improvement project was completed during the fiscal year ended September 30, 2014. The City completed a \$2 million wastewater recycling project during the fiscal year ended September 30, 2016.

#### **General Fund Budgetary Highlights**

During the fiscal year ended September 30, 2018, the City Commission made no revisions or amendments to the City's budget.

The General Fund's actual revenues were \$651,641 greater than budgeted, primarily due to greater than anticipated receipts for taxes and special assessments during the fiscal year ended September 30, 2018.

The General Fund's actual expenditures were \$285,946 less than budgeted, primarily due to favorable budget variances in the expenditures for general government, public safety, physical environment, and transportation for the fiscal year ended September 30, 2018.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

# Capital Assets

At the end of the fiscal year, the City had \$38,716,851 (net of depreciation) invested in a broad range of capital assets, including land, buildings, fire and street equipment, park facilities, roads, and water and sewer utility systems. This amount represents a net decrease (including additions, deletions, and current depreciation) of \$608,138 or 1.55% less than last year. See pages 38 and 39 in the notes to the financial statements for detailed changes in capital assets.

# Capital Assets at Year End (Net of Depreciation)

	Government	tal Activities	Business-ty	pe Activities	<b>Total Primary Government</b>		
	2018	2017	2018	2017	2018	2017	
Land & improvements	\$ 2,941,501	\$ 2,956,829	\$ 1,466,338	\$ 1,461,066	\$ 4,407,839	\$ 4,417,895	
Buildings, utility treatment plants and systems	929,789	727,835	30,328,671	31,399,645	31,258,460	32,127,480	
Equipment, furniture and fixtures	1,008,580	642,123	121,373	148,657	1,129,953	790,780	
Roads and streets	1,920,599	1,988,834			1,920,599	1,988,834	
Totals	\$ 6,800,469	\$ 6,315,621	\$ 31,916,382	\$ 33,009,368	\$ 38,716,851	\$ 39,324,989	

The City budgeted an additional \$1,015,203 in capital expenditures for the fiscal year ended September 30, 2019, which consisted of \$932,666 in capital expenditures in the governmental fund and \$82,537 in capital expenditures in the business-type fund.

The City has completed the wastewater collection phase of their expansion to the utility system and the construction of a new reverse osmosis water treatment plant. The cost of the new water treatment plant was approximately \$19 million. The City financed the water treatment plant project by a \$13 million USDA Rural Development loan and a \$6 million USDA Rural Development grant. The City completed a wastewater recycling project at a cost of \$2 million during the fiscal year ended September 30, 2016, and completed a LaBelle wharf project during the fiscal year ended September 30, 2017.

#### **Debt**

At September 30, 2018, the City had \$17,857,867 in notes and bonds payable, OPEB liability, and net pension liability outstanding versus \$17,978,130 at September 30, 2017, (a decrease of .67%) as shown in the schedule below.

# **Outstanding Debt at Year End**

	G	Governmental Activities			В	Business-type Activities			Total Primary Government			vernment
		2018		2017		2018		2017		2018		2017
Notes payable	\$	141,015	\$	185,942	\$	168,525	\$	180,264	\$	309,540	\$	366,206
Revenue bonds payab	le											
(secured by water a	nd											
sewer net revenue)		-		-		15,663,000		15,949,000		15,663,000		15,949,000
OPEB liability		152,666		156,901		81,592		83,856		234,258		240,757
Net pension liability		1,108,463		959,288		542,606		462,879		1,651,069		1,422,167
Totals	\$	1,402,144	\$	1,302,131	\$	16,455,723	\$	16,675,999	\$	17,857,867	\$	17,978,130

2017 amounts have been restated for GASB 75.

See Notes 8 through 11 for more information about the City's debt, such as interest rates and amortization of debt.

Other obligations of the City include accrued vacation pay and sick leave. (See Note 12)

# **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The City Commission considered many factors while determining the fiscal year 2019 budget, setting the new millage rate and special assessments, and analyzing the fees which will be charged by the business-type activities. One of those factors was the economy.

LaBelle's local economy consists largely of retail, agriculture, and service industries. Some of the largest business entities in LaBelle include agribusiness, general merchandise, grocery, and vehicle retail establishments. Hendry County's unemployment rate was 5.0% in December, 2018, which was 1.5% lower than December, 2017. The labor force in 2018 was approximately 16,000.

Preparations were made for new commercial establishments and residential housing within the City. However, changes in the economy delayed many of the development projects. Discussion is resuming on some of the delayed and previously abandoned development projects. Some of the discussion has resumed primarily due to the completion of the new 1.5 MGD Water Treatment Plant, the Wastewater Recycling Project and the LaBelle Wharf Project.

The current real estate market and general economy in Hendry County and surrounding areas caused a considerable slowdown that is now beginning to pick back up. While activity has not resumed at the pre-recession pace, it appears the local market and economy is recovering. Activity is resuming and several projects have been permitted and constructed, continuing to lower the unemployment rate. The future prospects are once again beginning to look more positive.

The City experienced a direct hit from Hurricane Irma during the weekend of September 10, 2017. Many residents are still recovering from the damage caused by the storm. Agriculture was especially hard hit and will take years to recover. The City has expended \$.23 million as of September 30, 2018, in recovery efforts and repairs. Previous hardening of infrastructure and facilities has definitely mitigated expected damages. While some of this cost will be covered by insurance, the City is hopeful the remainder of the cost will be covered by the Federal Emergency Management Agency.

The City budgeted government-wide revenues of \$7.51 million and government-wide expenditures of \$7.77 million, including \$1.02 million in capital expenditures for the fiscal year ended September 30, 2019. If the budgeted revenues and expenditures are realized, the City's financial reserves will be decreased by \$.26 million during fiscal year 2019.

# CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with an understanding of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this financial report or need additional information, contact the City Finance Department at the City of LaBelle, 481 Highway 80 West, LaBelle, Florida, 33935.

# CITY OF LABELLE, FLORIDA Government-wide Statement of Net Position September 30, 2018

	Governmental Activities	Business-type Activities	Totals	
Assets	Ф 005.000	Φ 04.777	Ф 000 40 <b>7</b>	
Cash	\$ 225,690	\$ 34,777	\$ 260,467	
Investments	1,653,832	904,641	2,558,473	
Receivables (net of allowance for doubtful accounts)  Taxes and special assessments	45,331	51,455	96,786	
Accounts	177,904	418,006	595,910	
Accounts Accrued interest	177,904	41,840	41,840	
Due from other governments	801,145	41,040	801,145	
Internal balances	947,556	- (947,556)	001,145	
Restricted assets	947,330	(947,330)	_	
Cash	_	298,843	298,843	
Investments	_	2,457,882	2,457,882	
Capital assets	_	2,437,002	2,437,002	
Land and improvements	2,941,501	1,466,338	4,407,839	
Depreciable capital assets, net	3,858,968	30,450,044	34,309,012	
Net pension asset	618,785	50,450,044	618,785	
Total assets	11,270,712	35,176,270	46,446,982	
	11,270,712	33,170,270	40,440,302	
Deferred outflows of resources		0.40.000	<b>-0-</b> 404	
Deferred outflows related to pension plans	544,875	240,606	785,481	
Total assets and deferred outflows of resources	11,815,587	35,416,876	47,232,463	
Liabilities				
Accounts payable	106,017	171,504	277,521	
Accrued liabilities	76,472	100,953	177,425	
Accrued interest	2,516	-	2,516	
Notes payable - due within one year	45,975	-	45,975	
Liabilities payable from restricted assets				
Accrued interest	-	39,187	39,187	
Deposits payable	-	293,593	293,593	
Current portion of long-term debt	-	307,059	307,059	
Due in more than one year				
Notes payable	95,040	156,466	251,506	
Revenue bonds payable	-	15,368,000	15,368,000	
Compensated absences	178,498	-	178,498	
OPEB liability	152,666	81,592	234,258	
Net pension liability	1,108,463	542,606	1,651,069	
Total liabilities	1,765,647	17,060,960	18,826,607	
Deferred inflows of resources				
Deferred inflows related to pension plans	240,420	56,958	297,378	
Total liabilities and deferred inflows of resources	2,006,067	17,117,918	19,123,985	
Net position				
Invested in capital assets, net of				
related debt	6,800,469	16,084,857	22,885,326	
Restricted for construction and debt				
retirement	-	2,423,945	2,423,945	
Restricted for noncurrent receivables	947,556	-	947,556	
Unrestricted	2,061,495	(209,844)	1,851,651	
Total net position	\$ 9,809,520	\$ 18,298,958	\$ 28,108,478	

# CITY OF LABELLE, FLORIDA Government-wide Statement of Activities Year Ended September 30, 2018

			es			
Functions / Programs	Expenses	Fines, Fees, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) / Revenue	
Governmental activities	¢ 1 051 112	\$ 125,860	¢	¢	¢ (025.252)	
General government	\$ 1,051,112	\$ 125,860	<u>\$ -</u>	<u>\$ -</u>	\$ (925,252)	
Public safety Police	257,510	297,666	_	-	40,156	
Fire	582,656	538,586	-	775,494	731,424	
Protective inspections	93,806			<u>-</u> _	(93,806)	
Total public safety	933,972	836,252		775,494	677,774	
Physical environment						
Mosquito control	21,033	-	-	-	(21,033)	
Stormwater management	9,111	<u>-</u>	<u>-</u>	58,877	49,766	
Total physical environment	30,144			58,877	28,733	
Transportation						
Streets and lighting	1,174,776	486,682	103,779		(584,315)	
Culture and recreation						
Library	25,000	-	-	-	(25,000)	
Parks and recreation	423,332	213,563	-	-	(209,769)	
Civic Center and Hendry House	90,217	21,865	<u>-</u>		(68,352)	
Total culture and recreation	538,549	235,428			(303,121)	
Economic environment						
Economic development	24,010				(24,010)	
Human services						
Animal control	230,112	120,270	<del>_</del>	<del>_</del>	(109,842)	
Disaster expenses						
Hurricane Irma	73,584	<u>-</u>	<u>-</u>		(73,584)	
Interest on long-term debt	3,306				(3,306)	
Total governmental activities	4,059,565	1,804,492	103,779	834,371	(1,316,923)	
Business-type activities						
Water System	2,256,873	2,116,760	-	40,572	(99,541)	
Sewer System	1,305,332	869,186		34,800	(401,346)	
Total business-type activities	3,562,205	2,985,946		75,372	(500,887)	
Total	\$ 7,621,770	\$ 4,790,438	\$ 103,779	\$ 909,743	\$ (1,817,810)	

# CITY OF LABELLE, FLORIDA Government-wide Statement of Activities (continued) September 30, 2018

	Governmental Activities	Business-type Activities	Totals
Net (expense) / revenue from previous page	\$ (1,316,923)	\$ (500,887)	\$ (1,817,810)
General revenues Taxes Intergovernmental Investment income Miscellaneous	1,389,450 771,187 8,167 21,985	- - 21,551 <u>-</u>	1,389,450 771,187 29,718 21,985
Total general revenues	2,190,789	21,551	2,212,340
Changes in net position	873,866	(479,336)	394,530
Net position, October 1, 2017, as restated	8,935,654	18,778,294	27,713,948
Net position, September 30, 2018	\$ 9,809,520	\$ 18,298,958	\$ 28,108,478

# Balance Sheet Governmental Funds September 30, 2018

# **Assets**

Cash Investments	\$	225,690 1,653,832		
Receivables Accounts Taxes Special assessments Due from other funds		177,904 8,023 7,375 947,556		
Due from other governments		801,145		
Total assets	\$	3,821,525		
Liabilities and Fund Balance				
Liabilities Accounts payable Accrued liabilities	\$	106,017 76,472		
Total liabilities		182,489		
Fund balance				
Nonspendable Unassigned		947,556 2,691,480		
Total fund balance		3,639,036		
Total liabilities and fund balance	\$	3,821,525		

# Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position September 30, 2018

Total fund balance - governmental funds	\$	3,639,036
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		6,800,469
Other assets that are not available to pay for current-period expenditures are not reported in the funds.		29,933
OPEB liability is not reported in the funds		(152,666)
Assets, liabilities, and deferred outflows/inflows of resources related to the pension plans are not reported in the funds.		(185,223)
Long-term liabilities, including notes and interest payable, are not due and payable in the current period and, therefore, are not reported in the funds.		(322,029)
	_	
Net position of governmental activities	\$	9,809,520

# Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds Year Ended September 30, 2018

Revenues		
Taxes and special assessments	\$	2,884,926
Licenses and permits		67,192
Intergovernmental revenue		1,334,398
Charges for services		566,111
Fines and forfeitures		27,322
Miscellaneous revenues		52,267
Total revenues		4,932,216
Expenditures		
Current		060 240
General government		968,248
Public safety		057.540
Police Fire		257,510 1,271,392
Protective inspections		91,111
Total public safety		1,620,013
Physical environment	-	, ,
Stormwater drainage		58,977
Mosquito control		20,847
Total physical environment		79,824
Transportation		
Streets and lighting		1,047,657
Culture and recreation		
Library		25,000
Parks		356,046
Civic Center and Hendry House		81,315
Total culture and recreation		462,361
Economic environment		
Economic development		24,010
Human services		
Animal control		219,897
Disaster expenses		
Hurricane Irma		73,584
Debt service - fire trucks		
Principal retirement		44,927
Interest		4,108
Total debt service		49,035
Total expenditures		4,544,629
Net changes in fund balance		387,587
Fund balance - October 1, 2017		3,251,449
Fund balance - September 30, 2018	\$	3,639,036
See accompanying notes to financial statements		

# Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities Year Ended September 30, 2018

Net changes in fund balance - total governmental funds	\$ 387,587
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays in the governmental funds exceeded depreciation expense in the Statement	
of Activities in the current period.	484,848
Net effect of various transactions involving available financial resources	1,215
Net changes in pension related outflows/inflows of resources and net pension asset/liability	(35,796)
Net change in OPEB liability	4,235
Net changes in debt other than net pension liability	31,777
Changes in net position of governmental activities	\$ 873,866

# CITY OF LABELLE, FLORIDA Statement of Net Position Proprietary Funds September 30, 2018

	A Enter Water	ness-type ctivities prise Fund and Sewer ystems
Current Assets		
Cash	\$	34,777
Investments	Ψ	904,641
Receivables, net		001,011
Accounts		418,006
Special assessments		51,455
Accrued interest		41,840
Total current assets		1,450,719
Restricted assets		
Cash		298,843
Investments		2,457,882
investments		2, 101,002
Total restricted assets		2,756,725
Capital assets		
Land and improvements		1,466,338
Depreciable capital assets, net	;	30,450,044
- op		
Total capital assets		31,916,382
Total assets		36,123,826
Deferred outflows of resources		
Deferred outflows of resources  Deferred outflows related to pension plans		240,606
belefied outliows related to pension plans		270,000
Total assets and deferred outflows of resources (carried forward)		36,364,432

# CITY OF LABELLE, FLORIDA Statement of Net Position Proprietary Funds (continued) September 30, 2018

Business-type

	Activities Enterprise Fund Water and Sewer Systems
Total assets and deferred outflows of resources (brought forward)	36,364,432
Liabilities	
Current liabilities Accounts payable Accrued liabilities	171,504 100,953
Total current liabilities	272,457
Liabilities payable from restricted assets Accrued interest Deposits payable Current portion of long-term debt	39,187 293,593 307,059
Total liabilities payable from restricted assets	639,839
Noncurrent liabilities Due to other funds Notes payable Revenue bonds payable OPEB liability Net pension liability	947,556 156,466 15,368,000 81,592 542,606
Total noncurrent liabilities	17,096,220
Total liabilities	18,008,516
Deferred inflows of resources  Deferred inflows related to pension plans	56,958
Total liabilities and deferred inflows of resources	18,065,474
Net position Invested in capital assets, net of related debt Restricted for construction and debt retirement Unrestricted	16,084,857 2,423,945 (209,844)
Total net position	<u>\$ 18,298,958</u>

# CITY OF LABELLE, FLORIDA Statement of Revenues, Expenses and Changes in Net Position Proprietary Funds Year Ended September 30, 2018

	Ente Wate	siness-type Activities erprise Fund er and Sewer Systems
Operating revenues		
Charges for services	\$	2,985,946
Operating expenses		
Administrative		260,782
Treatment plants		1,133,024
Water distribution		274,104
Wastewater collection		153,689
Depreciation		1,213,447
Disaster expenses		
Hurricane Irma		34,321
Total operating expenses		3,069,367
Operating loss		(83,421)
Nonoperating revenues (expenses)		
Interest income		21,551
Interest expense and fiscal charges		(492,838)
Total nonoperating revenues (expenses)		(471,287)
Net loss before contributions		(554,708)
Capital contributions		75,372
Changes in net position		(479,336)
Net position - October 1, 2017, as restated		18,778,294
Net position - September 30, 2018	\$	18,298,958

# CITY OF LABELLE, FLORIDA Statement of Cash Flows Proprietary Funds

Year Ended September 30, 2018

	Ente Wate	siness-type Activities erprise Fund er and Sewer Systems
Cash flows from operating activities: Cash received from customers Cash payments for goods and services Cash payments to employees for services and related payroll costs	\$	2,998,637 (925,185) (801,582)
Net cash provided by operating activities		1,271,870
Cash flows from noncapital financing activities:  Deposits received from customers less deposits returned to customers		7,907
Net cash provided by noncapital financing activities		7,907
Cash flows from capital and related financing activities Capital contributed - impact fees Net change in due to other funds Acquisition and construction of capital assets Principal paid on revenue bonds payable Principal paid on note payable Interest paid on notes and revenue bonds payable		75,372 5,838 (120,461) (286,000) (11,739) (493,626)
Net cash used for capital and related financing activities		(830,616)
Cash flows from investing activities: Principal received on special assessments Interest received on special assessments Interest received on investments		389 554 17,253
Net cash provided by investing activities		18,196
Net increase in cash and cash equivalents		467,357
Cash and cash equivalents - October 1, 2017		3,228,786
Cash and cash equivalents - September 30, 2018	\$	3,696,143

# Statement of Cash Flows (continued) Proprietary Funds Year Ended September 30, 2018

	Business-type Activities Enterprise Fund Water and Sewer Systems
Reconciliation of operating income to net cash provided by operating activities:	
Operating loss	\$ (83,471)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation Changes in assets and liabilities:	1,213,447
Decrease in trade receivables	12,691
Increase in trade accounts payable Increase in accrued payroll and	79,917
compensated absences Increase in pension related liability and	8,422
outflows/inflows of resources	43,078
Decrease in OPEB Liability	(2,264)
Total adjustments	1,355,291
Net cash provided by operating activities	\$ 1,271,820

# CITY OF LABELLE, FLORIDA Statement of Fiduciary Net Position Fiduciary Funds September 30, 2018

	Firefighters Pension Trust Fund	Agency Fund
Assets		
Investments Receivables, net	\$ 1,683,271 18,962	\$ 169,133 94,337
Total assets	1,702,233	\$ 263,470
Liabilities		
Accounts payable	<del>_</del>	\$ 263,470
Total liabilities	<u> </u>	\$ 263,470
Net position		
Held in trust for pension benefits	1,702,233	
Total net position	<u>\$ 1,702,233</u>	

# Statement of Changes in Fiduciary Net Position Fiduciary Funds

# Year Ended September 30, 2018

	Firefighters Pension Trust Fund
Additions Contributions and earnings Employer Employee State Investment earnings	\$ 30,120 2,475 16,609 117,008
Total contributions and earnings	166,212
Deductions Administrative Benefits	13,472 1,471
Total deductions	14,943
Changes in net position	151,269
Net position - October 1, 2017	1,550,964
Net position - September 30, 2018	\$ 1,702,233

The accounting methods and procedures adopted by the City of LaBelle, Florida, conform to generally accepted accounting principles as applied to governmental entities. The following notes to the financial statements are an integral part of the City of LaBelle's financial statements.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial Reporting Entity

The City of LaBelle (the City) was incorporated under the Florida Statutes, Acts of 1925, Chapter 11580 - (245). The City is governed by a five-member board consisting of an elected mayor and four other elected commissioners. The City's major operations include police and fire protection, parks, library and recreation, public works and general administrative services. In addition, the City owns and operates water and sewer systems.

The City's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Government Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989, (when applicable) that do not conflict with or contradict GASB pronouncements. Although the City has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds, the City has chosen not to do so. The more significant accounting policies established in GAAP and used by the City are discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, <u>Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments</u>. Significant changes in the Statement affecting the financial statements include the following:

A Management Discussion and Analysis (MD&A) section providing an analysis of the City's overall financial position and results of operations.

Financial statements prepared using full accrual accounting for all of the City's governmental and business-type activities, including infrastructure (roads, bridges, etc.).

A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements). The City elected to implement the general provisions of the Statement during the fiscal year ended September 30, 2003, and made the adjustment to retroactively report infrastructure assets (assets acquired prior to October 1, 2002) during the fiscal year ended September 30, 2007.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Reporting Entity

Government Accounting Standards Board (GASB) Statement 14 entitled "The Financial Reporting Entity" establishes criteria for determining which organizations should be included in a governmental financial reporting entity. Based upon application of these criteria, the City has determined that there are no additional governmental departments, agencies, institutions, commissions, public authorities or other governmental organizations operating within the jurisdiction of the City Commission that would be considered component units to be included in the financial statements of the City.

# Basic Financial Statements - Government-wide Statements

The City's basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The City's police and fire protection, parks and recreation, streets and sidewalks, and general administrative services are classified as governmental activities. The City's water and sewer services are classified as business-type activities.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts - invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The City first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the City's functions and business-type activities. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, sales or gas taxes, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the City as an entity and the change in the City's net position resulting from the current year's activities.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Basic Financial Statements - Fund Financial Statements

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The City had no nonmajor funds to be reported in the fund financial statements.

The following fund types are used by the City:

# Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the City:

# **General Fund**

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

# **Proprietary Funds**

The focus of the proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flow. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund (Water and Sewer Fund) of the City:

#### Enterprise Funds

Enterprise funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Basic Financial Statements - Fund Financial Statements (continued)

# Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support City programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

The City's fiduciary funds (Firefighters' Pension Trust Fund and Agency Fund) are presented in the fiduciary fund financial statements by type (pension, private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, pension participants, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

# **Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

#### <u>Accrual</u>

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

# **Modified Accrual**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after the year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

# **Deposits and Investments**

For purposes of the statement of cash flows, the City considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Deposits and Investments (continued)

The City does not have an adopted investment policy since it follows Florida Statute 218.45 for investment decisions. Florida Statutes authorize investments that include money market accounts, savings accounts, repurchase agreements, the Florida State Board of Administration (SBA) Florida PRIME, obligations of the U.S. Government, governmental agencies guaranteed by the U.S. Government, and certain bond mutual funds. In addition, the pension trust plan for the firefighters is allowed to invest in equity securities, corporate bonds, and mutual funds.

The City follows state statutes for allowable investments. However, state statutes do not specifically address the risks disclosed in GASB No. 40. No policy exists for the following risks: credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

For all funds, except the pension trust fund which is required to be invested separately, investments consist of noninterest-bearing and interest-bearing bank accounts at financial institutions that qualify as public depositories. These funds are insured by the Federal Deposit Insurance Corporation or by collateral pursuant to the Florida Securities for Public Deposits Act (Florida Statutes 280).

Investments of the pension fund consist of mutual funds and cash equivalents. All investments, except as noted below, are reported at fair market value using quoted market prices. Money market investments with a remaining maturity at the time of purchase of one year or less are reported at amortized cost. The difference between cost and fair value of investments held is recorded as net unrealized gains or losses and is included in net investment earnings. Purchases and sales of investments are recorded on the trade dates. Net realized gains and losses on sale of investments are reflected in current operating results as investment earnings along with interest and dividends.

#### Receivables

All receivables are reported at their gross value and where appropriate, are reduced by the estimated portion that is expected to be uncollectible. Estimated unbilled revenues from the enterprise fund are recognized at the end of each fiscal year on a pro rata basis. The estimated amount is based on billings during the month following the close of the fiscal year.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Capital Assets

Capital assets purchased or acquired are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following useful lives:

Buildings	40 years
Water and sewer system	30 - 50 years
Machinery and equipment	5 - 10 years
Improvements	10 - 20 years
Other infrastructure	10 - 40 years

GASB Statement No. 34 requires the City to report and depreciate new infrastructure assets effective with the beginning of the fiscal year ended September 30, 2003. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. These infrastructure assets are the largest asset class of the City. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The retroactive reporting of infrastructure is subject to an extended implementation period and is first effective for fiscal years ending in 2007. The City elected to implement the general provisions of GASB Statement No. 34 during the fiscal year ended September 30, 2003, and implemented the retroactive infrastructure provisions in the fiscal year ended September 30, 2007.

The City engaged a professional consultant to determine the proper amounts for the retroactive infrastructure provisions implementation. The City recorded the amounts provided by the professional consultant for the retroactive infrastructure assets as of September 30, 2006, by adjusting the beginning balances for the governmental activities capital assets of the City.

# **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditures) until then. The significant components of the deferred outflows of resources shown in the statement of net position for the year ended September 30, 2018, are as follows.

Florida Retirement System Pension Plan	\$ 641,166
Florida Retirement System Retiree Health Insurance Subsidy Program	81,584
Firefighters' Retirement Plan	62,731
Total deferred outflows related to pension plans	<u>\$ 785,481</u>

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# <u>Deferred Outflows/Inflows of Resources (continued)</u>

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The significant components of the deferred inflows of resources shown in the statement of net position for the year ended September 30, 2018, are as follows.

Florida Retirement System Pension Plan	\$ 103,076
Florida Retirement System Retiree Health Insurance Subsidy Program	62,217
Firefighters' Retirement Plan	132,085
Total deferred inflows related to pension plans	<u>\$ 297,378</u>

See Notes 17-19 on pages 51-67 for additional information concerning the breakdown of deferred outflows/inflows of resources for the year ended September 30, 2018.

# Net Position and Fund Balances

In the government-wide financial statements, the difference between the City's total assets, liabilities, and deferred outflows/inflows of resources represents net position. Net position has three components - invested in capital assets, net of related debt; restricted (distinguished between major categories of restrictions); and unrestricted. Unrestricted net position represents the net position available for future operations.

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by creditors, grantors, or contributors or by enabling legislation or constitutional provisions. Committed fund balance is a limitation imposed by the City Commission through approval of resolutions. Committed fund balance can be assigned for other uses only by similar action of the City Commission. Assigned fund balance is a limitation imposed by a designee of the City Commission. Unassigned fund balance in the General Fund is the net resources in excess of what can be properly classified in one of the above four categories.

Proprietary fund net position is classified the same as in the government-wide statements.

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it is the policy of the City to generally consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it is the policy of the City that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts. In both instances, when a proposed expenditure is made with specific balances identified as the source of the funding, that specific fund balance will be used.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Revenues

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. Subsidies and grants to proprietary funds, which finance either capital or current operations, are reported as nonoperating revenue based on GASB Statement No. 33. In applying GASB Statement No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

# **Expenditures**

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period the inventory items are used, rather than in the period purchased.

# **Compensated Absences**

The City accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations. The City uses the vesting method in accruing sick leave liability. The vesting method accrues sick leave liability for employees who are currently eligible to receive termination payments upon separation, as well as those expected to become eligible in the future. An employee is entitled to a termination payment for sick leave after ten years of service.

# Proprietary Fund

The only nonoperating revenue for the Proprietary Fund was investment earnings. All other revenues were considered operating revenues.

#### Interfund Activity

Interfund activity is reported as loans, services provided, reimbursements, or transfers. Loans are reported as internal balances (government-wide statements) or as interfund receivables and payables (fund financial statements) as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefitting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental activities and business-type activities are netted as transfers - internal in the government-wide financial statements. There were no transfers - internal between governmental activities and business-type activities during the fiscal year ended September 30, 2018.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

## Capitalization Policy

The capitalization policy of the City is to capitalize all assets with a cost of \$5,000 or more with an expected life of one year or more.

## Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reported period. Actual results could differ from those estimates.

#### **Budgets and Budgetary Accounting**

The City follows these procedures in establishing the legally adopted budgetary data of the City's funds, as reflected in the financial statements:

- During August or September of each year, the Treasurer submits to the City Commission proposed operating budgets for the fiscal year commencing the following October 1. The operating budgets include proposed expenditures and the means of financing them. Budgetary control is established at the fund level.
- 2. Public hearings are conducted to obtain taxpayer comments.
- 3. The budgets are legally enacted through passage of a Resolution required by the State of Florida.
- 4. The budgets of the City's funds are adopted on a basis consistent with generally accepted accounting principles.
- 5. Budgeted revenues and expenditures in the accompanying financial statements reflect amounts as originally adopted. There were no amendments made to the budget during the fiscal year ended September 30, 2018.

## Date of Management's Review

Management has evaluated subsequent events through June 20, 2019, the date on which the financial statements were available to be issued.

#### NOTE 2 - CASH, DEPOSITS, AND INVESTMENTS

#### Cash

At year end, the City's cash consisted of funds in petty cash and non-interest bearing bank accounts in financial institutions which have been designated qualified public depositories. The petty cash for all funds at September 30, 2018, was \$1,475. The noninterest-bearing bank accounts totaled \$557,835 at September 30, 2018.

#### Deposits

At September 30, 2018, the carrying amount of the City's noninterest-bearing and interest-bearing bank accounts (including agency fund) was \$5,743,323 and the banks' balances were \$5,805,365. The difference was due to checks that had been written but not yet paid by the banks and deposits in transit.

These deposits are insured by the Federal Deposit Insurance Corporation or by collateral pursuant to the Florida Security for Public Deposits Act (Florida Statutes Chapter 280). Under this Act, financial institutions that qualify as public depositories pledge securities that have a market value equal to 50% - 125% of the average daily balance for each month of all public deposits in excess of applicable deposit insurance. The Public Depository Security Trust Fund has a procedure to allocate and recover losses in the event of default or insolvency. When public deposits are made in accordance with Chapter 280, no public depositor shall be liable for any loss thereof.

## <u>Investments</u>

Florida Statutes authorize investments that include money market accounts, savings accounts repurchase agreements, the Florida State Board of Administration (SBA) Florida PRIME, obligations of the U.S. Government, governmental agencies guaranteed by the U.S. Government, and certain bond mutual funds.

During the year, investments consisted of interest-bearing bank accounts and an investment in a single employer defined benefit pension plan. At September 30, 2018, the City had the following investments:

Interest-bearing bank accounts	
(including agency fund)	\$ 5,185,488
Investment in single employer	
defined benefit pension plan	
(firefighters' retirement plan)	<u>1,683,271</u>

\$ 6,868,759

Due to the City's use of short-term interest-bearing bank accounts in financial institutions that are covered by federal depository insurance or collateral pledged under Florida Statutes Chapter 280, it is considered that credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk to these assets are nominal or nonexistent.

## NOTE 2 - CASH, DEPOSITS, AND INVESTMENTS (continued)

#### Investments (continued)

## Fair Value - Firefighters' Retirement Plan

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. Debt and equity securities classified as Level 1 are valued using prices quoted in active markets for those securities. Securities classified as Level 2 are valued using quoted prices for similar assets in active markets. Securities are classified as Level 3 when relevant Level 1 and Level 2 inputs are unavailable. The City had the following fair value measurements as of September 30, 2018:

Investments by Fair Value Level	Total	Active for I	d Prices in e Markets Identical assets evel 1)	0	ignificant Other bservable Inputs (Level 2)	Und	ignificant observable Inputs Level 3)
Broad Market HQ Bond Fund	\$ 250,807	\$	-	\$	250,807	\$	-
Core Plus Fixed Income Fund	289,523		-		-		289,523
Diversified Value Large Cap	550,430		-		550,430		-
Diversified Small to Mid Cap Equity	201,993				201,993		-
International Equity Portfolio	239,024		-		239,024		-
Core Real Estate	 151,494						151,494
Total Investments Measured at Fair Value	\$ 1,683,271	\$	<u> </u>	\$	1,242,254	\$	441,017

The firefighters participate in the Florida Municipal Pension Trust Fund Defined Benefit Plan and Trust administered by the Florida League of Cities. The concentration of credit risk and foreign currency risk are addressed by having a diversified group of pooled funds with only 14.2% invested in an international stock pooled fund.

More information regarding the firefighters' retirement plan can be found in Note 18 beginning on page 59.

## **NOTE 3 - PROPERTY TAXES**

In general, the City is permitted by the State to levy property taxes up to \$10 per \$1,000 of assessed valuation for general governmental services. There are some limitations as to the amount of the annual increase in tax levy; however, these limitations can be overridden by a majority vote of the City Commission. The tax levy rate for general government services for the year ended September 30, 2018, was \$3.6046 per \$1,000, and was adopted by resolution on October 5, 2017.

Ad valorem taxes are levied on property values as of January 1 with the millage established during September. The taxes are due and payable on November 1 of each year. Liens are placed on property as of January 1. All unpaid taxes become delinquent on April 1 following the year in which they are levied. Discounts are allowed for early payment based on a graduated scale until taxes paid in March are without any discount. On or prior to June 1 following the tax year, tax certificates are sold for all delinquent taxes.

The City accrues property tax revenue in the fund statements only to the extent that the revenue is measurable and available since the collection of these taxes coincides with the fiscal year in which levied, and the City consistently has no material uncollected property taxes at year end. The billing and collection of all property taxes is done for the City by Hendry County.

#### NOTE 4 - ACCOUNTS RECEIVABLE - BUSINESS-TYPE ACTIVITIES AND AGENCY FUND

Accounts receivable of the business-type activities and agency fund consisted of the following as of September 30, 2018:

	Business-type Activities	Agency Fund
Billed	\$183,394	\$ 20,476
Unbilled	234,612	73,861
Total	<u>\$418,006</u>	<u>\$ 94,337</u>

# NOTE 5 - INTERNAL BALANCES AND TRANSFERS - INTERNAL

Internal balances (receivables and payables) between the governmental activities and the business-type activities at September 30, 2018, were as follows:

	Internal Receivables	Internal Payables
Governmental Activities General Fund	\$ 947,556	\$ -
Business-type Activities Water and Sewer Fund	<del>_</del>	947,556
Total	<u>\$ 947,556</u>	<u>\$ 947,556</u>

Interfund receivables and payables within the fiduciary funds were reclassified as receivables or payables to external parties in the government-wide statement of net position and on the individual fund balance sheets.

The City had no transfers - internal between the governmental activities and business-type activities during the fiscal year ended September 30, 2018.

# NOTE 6 - RESTRICTED CASH AND INVESTMENTS

The restricted assets in the business-type activities were comprised of the following as of September 30, 2018:

Debt service accounts established by bond	
ordinance, the expenditure of which is	
restricted by the terms of the ordinance	\$ 687,784
Construction funds for future	
development	1,775,348
Customer utility deposits	<u>293,593</u>
Total	\$2,756,72 <u>5</u>

# NOTE 7 - CAPITAL ASSETS

The following is a summary of changes in the governmental activities capital assets for the year ended September 30, 2018.

	Balance October 1, 2017	Additions	Deletions	Balance September 30, 2018
Land and improvements	\$ 3,875,192	\$ 58,877	\$ -	\$ 3,934,069
Buildings - City Hall	915,345	-	-	915,345
Buildings - other	1,025,506	250,494	-	1,276,000
Equipment, furniture and				
fixtures	2,980,105	513,317	-	3,493,422
Roads and streets	2,687,399	-	-	2,687,399
Roads and streets -				
retroactive	951,681			951,681
	12,435,228	822,688	-	13,257,916
Less accumulated				
depreciation	6,119,607	337,840		6,457,447
Totals	\$ 6,315,621	\$ 484,848	<u>\$ -</u>	\$ 6,800,469

The following is a summary of changes in the business-type activities capital assets for the year ended September 30, 2018.

	Balance October 1, 2017	Additions	Deletions	Se	Balance ptember 30, 2018
Land and improvements Treatment plants and systems Other equipment	\$ 1,466,338 43,652,307 542,827	\$ - - 120,461	\$ - - 6,073	\$	1,466,338 43,652,307 657,215
Less accumulated depreciation	45,661,472 12,652,104	120,461 1,213,447	6,073 6,073		45,775,860 13,859,478
Totals	\$ 33,009,368	\$ (1,092,986)	\$ -	\$	31,916,382

# NOTE 7 - CAPITAL ASSETS (continued)

## <u>Depreciation Expense Allocation</u>

Depreciation expense was charged to functions/programs as follows:

Governmental activities		
General government	\$	48,232
Public safety		110,804
Physical environment		9,011
Transportation		96,899
Culture and recreation		72,552
Human services		342
Total depreciation expense - governmental activities	<u>\$</u>	337,840
Business-type activities		
Water system	\$	674,206
Sewer system		539,241
Total depreciation expense - business-type activities	<u>\$ 1</u>	,213,447

## NOTE 8 - SUMMARY OF LONG-TERM DEBT

The following is a summary of long-term debt transactions of the City for the year ended September 30, 2018:

	Balance October 1, 2017	New Debt Issued	Retirement of Debt	Balance Sept. 30, 2018	Due Within One Year	Amounts Due in More Than One Year
Governmental Activities						
General Fund (see Note 9)						
Notes payable - fire trucks	\$ 185,942	\$ -	\$ 44,927	\$ 141,015	\$ 45,975	\$ 95,040
Compensated absences	164,546	13,952	-	178,498	-	178,498
OPEB liability	156,901	-	4,235	152,666	-	152,666
Net pension liability	959,288	149,175	-	1,108,463	-	1,108,463
Business-type Activities						
Water and Sewer Fund						
Revenue bonds payable						
(see Note 10)	15,949,000	-	286,000	15,663,000	295,000	15,368,000
Note payable - FDEP SRF						-
(see Note 11)	180,264	-	11,739	168,525	12,059	156,466
OPEB liability	83,856	-	2,264	81,592	-	81,592
Net pension liability	462,879	79,727		542,606		542,606
	<u>\$ 18,142,676</u>	\$ 242,854	\$ 349,165	\$ 18,036,365	\$ 353,034	\$ 17,683,331

OPEB liability balances as of October 1, 2017, are as restated for GASB 75.

# NOTE 9 - AMOUNTS DUE WITHIN ONE YEAR AND IN MORE THAN ONE YEAR - GOVERNMENTAL ACTIVITIES

Schedule of Changes in the Amounts Due Within One Year and in More Than One Year

			OPEB	Net	
	Notes	Comp.	Liability	Pension	
	Payable	Absences	(As Restated)	Liability	Totals
Amounts due within one year and in more than one year					
at October 1, 2017	\$185,942	\$164,546	\$156,901	\$ 959,288	\$1,466,677
Debt issued	_	-	-	149,175	149,175
Debt retired	(44,927)	-	(4,235)	-	(49,162)
Increase in compensated absences and net pension		40.050			40.050
liability		13,952			13,952
Amounts due within on year and in more than one year					
at September 30, 2018	<u>\$141,015</u>	<u>\$178,498</u>	<u>\$152,666</u>	<u>\$1,108,463</u>	<u>\$1,580,642</u>

# **Compensated Absences**

Maximum accumulated earned vacation and sick leave benefits as of September 30, 2018, are \$72,614 and \$105,884, respectively.

#### Composition of the Amounts Due Within One Year and in More Than One Year

The composition of the amounts due within one year and in more than one year of the governmental activities as of September 30, 2018, is as follows:

## Notes Payable - Fire Truck

Note payable to a local bank, payable in annual installments of \$49,035, including interest at 2.15% with the final payment due December, 2020, secured by a fire truck with a book value of \$195,510.

\$ 141,015

# NOTE 9 - AMOUNTS DUE WITHIN ONE YEAR AND IN MORE THAN ONE YEAR - GOVERNMENTAL ACTIVITIES (continued)

## Compensated Absences

Maximum accumulated earned vacation and sick leave benefits as of September 30, 2018	178,498
OPEB liability	152,666
Net pension liability	1,108,463
	1,580,642
Less amounts due in one year	45,975
Amounts due in more than one year	<u>\$1,534,667</u>

# Annual Maturities of the Amounts Due Within One Year and in More Than One Year

The annual requirements to amortize the amounts due within one year and in more than one year of the governmental activities as of September 30, 2018, are as follows:

Year Ending					
September 30,	Principal	Interest	Total		
2019	\$ 45,975	\$ 3,060	\$ 49,035		
2020	46,973	2,062	49,035		
2021	48,067	968	49,035		
Amount provided for					
compensated absences	178,498	-	178,498		
OPEB liability	152,666	-	152,666		
Net pension liability	1,108,463		1,108,463		
	<u>\$1,580,642</u>	\$ 6,090	\$ 1,586,732		

Annual maturities of compensated absences, OPEB liability and net pension liability cannot be reasonably determined.

#### NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES

During the fiscal year ended September 30, 2005, the City issued Water and Sewer Revenue Bonds, Series 2005, dated June 28, 2005, to finance a part of the cost of acquiring, constructing and erecting extensions and improvements to the municipal water and sewer systems. The bonds are payable from and secured by a lien upon and the pledge of the net revenues to be derived from the operation of the systems. The bonds are payable, equally and ratably, from such pledged funds with the outstanding Water and Sewer Revenue Bonds, Series 2002, dated on February 28, 2002.

During the fiscal year ended September 30, 2013, the City issued Water and Sewer Revenue Bonds, Series 2013, dated September 26, 2013, to finance a part of the cost of acquiring and constructing production and deep injection wells and a new reverse osmosis water treatment plant. The bonds are payable from and secured by a lien upon and the pledge of the net revenues to be derived from the operation of the systems and the portion of the Revenue Sharing Funds designated as the City's "guaranteed entitlement" under the provisions of Chapter 218, Part II, Florida Statutes, as amended. The bonds are payable from the pledged funds on a parity with the issuer's outstanding Water and Sewer Revenue Bonds, Series 2002, dated on February 28, 2002, and Water and Sewer Revenue Bond, Series 2005, dated June 28, 2005, in the manner provided in the bond resolution.

The Water and Sewer Fund had the following bonds outstanding as of September 30, 2018:

## Water and Sewer Revenue Bonds - Series 2002

4.375% revenue bonds payable, issued to finance improvements to water and sewer systems; payment of principal, interest, and reserve account contributions are secured by net revenues of the water and sewer systems; interest only for 2002 and 2003, then bonds mature serially on September 1, each year until the year 2041.

\$ 2,072,000

#### Water and Sewer Revenue Bonds - Series 2005

4.25% revenue bonds payable, issued to finance improvements to water and sewer systems; secured by a lien on net revenues of the water and sewer systems; interest only for 2005 and 2006, then bonds mature serially on September 1, each year until the year 2044.

1,025,000

# NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES (continued)

# Water and Sewer Revenue Bonds - Series 2013

2.75% revenue bonds payable, issued to finance improvements to the water system; secured by a lien on net revenues of the water and sewer systems and the guaranteed entitlement; interest only for 2014 and 2015, then bonds mature serially on September 1, each year until the year 2053.

12,566,000 15,663,000

Less current portion 295,000

Long-term portion \$15,368,000

The following is a summary of bond transactions of the City for the year ended September 30, 2018:

	Water & Sewer Revenue Bonds - Series 2002	Water & Sewer Revenue Bonds - Series 2005	Water & Sewer Revenue Bonds Series 2013
Original amount issued	<u>\$2,612,000</u>	<u>\$1,232,000</u>	<u>\$13,029,000</u>
Revenue bonds payable at October 1, 2017	\$2,125,000	\$1,046,000	\$12,778,000
Debt issued during fiscal year ended September 30, 2018	-	-	-
Debt retired during fiscal year ended September 30, 2018	53,000	21,000	212,000
Revenue bonds payable at September 30, 2018	<u>\$2,072,000</u>	<u>\$1,025,000</u>	<u>\$12,566,000</u>
Original date of obligation	2002	2005	2013
Final maturity date	2041	2044	2053

# NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES (continued)

The annual requirements to amortize the **Water and Sewer Revenue Bonds - Series 2002** bonds outstanding as of September 30, 2018, are as follows.

Year Ending September 30,	Interest		Principal			Total		
<u> </u>		•			•			
2019	\$ 90,650		\$	55,000		\$	145,650	
2020	88,244			58,000			146,244	
2021	85,706			59,000			144,706	
2022	83,125			63,000			146,125	
2023	80,369			64,000			144,369	
2024-2028	356,781			370,000			726,781	
2029-2033	268,844			454,000			722,844	
2034-2038	160,825			558,000			718,825	
2039-2041	 34,519			391,000			425,519	
	\$ 1,249,063		\$	2,072,000		\$	3,321,063	

The annual requirements to amortize the **Water and Sewer Revenue Bonds - Series 2005** bonds outstanding as of September 30, 2018, are as follows.

Year Ending September 30,	 Interest		Principal		Total	
2019	\$ 43,443	\$	22,000	\$	65,443	
2020	42,744		23,000		65,744	
2021	41,650		24,000		65,650	
2022	40,630		25,000		65,630	
2023	39,459		26,000		65,459	
2024-2028	180,260		149,000		329,260	
2029-2033	145,644		184,000		329,644	
2034-2038	103,100		226,000		329,100	
2039-2043	50,852		279,000		329,852	
2044	 2,855		67,000		69,855	
	\$ 690,637	\$	1,025,000	\$	1,715,637	

# NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES (continued)

The annual requirements to amortize the **Water and Sewer Revenue Bonds - Series 2013** bonds outstanding as of September 30, 2018, are as follows.

Year Ending September 30,	Interest		Principal			Total		
		•		<b>'</b>	-			
2019	\$ 345,565		\$	218,000		\$	563,565	
2020	339,570			224,000			563,570	
2021	333,410			230,000			563,410	
2022	327,085			237,000			564,085	
2023	320,568			243,000			563,568	
2024-2028	1,498,832			1,320,000			2,818,832	
2029-2033	1,307,158			1,509,000			2,816,158	
2034-2038	1,087,845			1,730,000			2,817,845	
2039-2043	836,357			1,984,000			2,820,357	
2044-2048	548,295			2,270,000			2,818,295	
2049-2053	 218,405			2,601,000			2,819,405	
	\$ 7,163,090		\$	12,566,000		\$	19,729,090	

The annual requirements to amortize the **Water and Sewer Revenue Bonds - All Series** bonds outstanding as of September 30, 2018, are as follows.

Year Ending September 30,	Interest	Principal	Total
2019	\$ 479,658	\$ 295,000	\$ 774,658
2020	470,558	305,000	775,558
2021	460,766	313,000	773,766
2022	450,840	325,000	775,840
2023	440,396	333,000	773,396
2024-2028	2,035,873	1,839,000	3,874,873
2029-2033	1,721,646	2,147,000	3,868,646
2034-2038	1,351,770	2,514,000	3,865,770
2039-2043	921,728	2,654,000	3,575,728
2044-2048	551,150	2,337,000	2,888,150
2049-2053	218,405	2,601,000	2,819,405
	\$ 9,102,790	\$ 15,663,000	\$ 24,765,790

## NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES (continued)

The revenue bond indentures provide for the establishment of various reserve accounts and also provide for compliance with certain limitations and restrictions. Some of the requirements of the bond covenants are as follows:

#### Water and Sewer System Revenue Fund

Established to which all gross revenue shall be deposited and then disbursed into other accounts as follows:

#### Operation and Maintenance Fund

Used exclusively for the purpose of receiving funds monthly for paying operating expenses pursuant to the annual budget.

## Water and Sewer Revenue Bonds, Sinking Fund

Sums funded monthly sufficient to pay the interest and principal due each September 1.

#### Reserve Account to the Sinking Fund

Sums funded monthly equal to 1/120 of the maximum annual bond service requirement until the reserve equals or exceeds the maximum annual bond service requirement.

#### Renewal and Replacement Short-Lived Asset Fund

Transfer from the Revenue Fund to the Renewal and Replacement Short-Lived Asset Fund the amount of \$50,000 each year until the Renewal and Replacement Short-Lived Asset Fund equals \$500,000. The Renewal and Replacement Short-Lived Asset Fund is to be maintained at the \$500,000 level. (Bond Series 2013). The balance of the Renewal and Replacement Short-Lived Asset Fund was approximately \$128,000 as of September 30, 2018.

#### **Utility Rate Covenant**

The City shall establish utility rates sufficient to produce revenues which are equal to or greater than the operating expenses of the water and sewer systems, less depreciation, plus all bond sinking and reserve requirements.

# NOTE 10 - REVENUE BONDS PAYABLE - BUSINESS-TYPE ACTIVITIES (continued)

## Pledged Revenues

The City has pledged certain revenues to repay the revenue bonds and a note payable outstanding as of September 30, 2018. The following table reports the revenues pledged for each debt issue; the amounts of such revenues received in the current year; the current year principal and interest paid on the debt; the approximate percentage of each revenue pledged to meet the debt obligation; the maturity date of all debt agreements; and the total pledged future revenues for all debt issuances, which is the amount of the remaining principal and interest on the bonds and note payable at September 30, 2018.

Description of Issue	Pledged Revenue	Revenue Received	Principal and Interest Paid	Estimated Percentage of Revenues	Outstanding Principal and Interest	Pledged Through
Business-type Activities						
Water and Sewer Revenue Bonds - Series 2002, 2005, and 2013	Net operating revenues of the water and sewer systems	\$ 2,985,946	\$774,819	25.95%	\$24,765,790	2053
Note payable - FDEP - State Revolving Fund	Net operating revenues of the water and sewer systems	\$ 2,985,946	\$ 16,545	0.55%	\$ 198,540	2030

#### NOTE 11 - NOTE PAYABLE - FDEP STATE REVOLVING FUND - BUSINESS-TYPE ACTIVITIES

Note payable to Florida Department of Environmental Protection State Revolving Fund. The beginning of the repayment period is July 15, 2010. The note is payable in forty semi-annual payments of \$8,272, including interest at the rate of 2.71%, beginning January 15, 2011. The maturity date of the loan is July 15, 2030. The note is secured by the revenues of the water and sewer systems. Proceeds from the loan were used to construct improvements to the older water treatment plant.

\$ 168,525

Less current portion

12,059

Long-term portion

<u>\$ 156,466</u>

The annual requirements to amortize the Note Payable - FDEP State Revolving Fund as of September 30, 2018, are as follows:

Year Ending							
September 30,	lı	Interest		Principal		Total	
2019	\$	4,486	5	\$	12,059	\$	16,545
2020		4,157			12,388		16,545
2021		3,819			12,726		16,545
2022		3,472			13,073		16,545
2023		3,115			13,430		16,545
2024-2028		9,875			72,850		82,725
2029-2030	-	1,091	_		31,999		33,090
	\$	30,015	9	\$	168,525	\$	198,540

#### NOTE 12 - EMPLOYEE ANNUAL LEAVE

As explained in Note 1, City employees may accumulate unused vacation and sick leave within certain limits.

Records are maintained for employees showing the number of days leave accrued. The amount of vacation and sick leave accrued in the governmental activities as an accrued liability for the year ended September 30, 2018, was \$6,482. The amount accrued in the governmental activities as long-term debt was \$178,498. The amount of accrued annual leave in the business-type activities was \$85,643 which is reported as an accrued liability.

#### NOTE 13 - NET POSITION AND FUND BALANCE

Restrictions of net position and classifications of fund balance of the City are created to either (1) satisfy legal covenants which require that a portion of the net position/fund balance be segregated, or (2) identify the portion of the net position/fund balance that is not appropriable for future expenditures. Specific restrictions of the net position and classifications of the fund balance are as follows:

## NOTE 13 - NET POSITION AND FUND BALANCE (continued)

## Restricted for Construction and Debt Retirement

This restriction of net position was created to segregate the portion attributed for monies which have been designated for future construction or debt retirement. Within the Enterprise Fund, all impact fees which have been collected are designated for future construction. Also, within the Enterprise Fund, the sinking fund, reserve account, and renewal and replacement accounts are restricted for construction and debt retirement.

## Restricted for Noncurrent Receivables

This restriction of net position was created to identify the portion attributed to receivables not expected to be collected in the next fiscal year.

#### Nonspendable Fund Balance

This classification of fund balance was created to identify the portion attributed to receivables not expected to be collected in the next fiscal year.

#### Held in Trust for Pension Benefits

This restriction of net position was created to identify all resources contributed to or earned by the Pension Trust Fund as designated solely for pension benefits.

#### NOTE 14 - OPERATING GRANTS, CAPITAL GRANTS, AND OTHER CONTRIBUTIONS

The following is a schedule of operating grants, capital grants, and other contributions received by the City during the fiscal year ended September 30, 2018.

	vernmental Activities	ness-type ctivities	 Total
Federal Awards Programs State Financial Assistance Contributions from customers	\$ - 938,150	\$ -	\$ 938,150
and developers	 <u>-</u>	 75,372	 75,372
	\$ 938,150	\$ 75,372	\$ 1,013,522

See pages 96-100 for more information concerning state financial assistance received by the City during the fiscal year ended September 30, 2018.

Contributions from customers and developers to the business-type activities consisted of impact fees paid as required by a City ordinance. The impact fees are reserved for current and future construction.

# NOTE 15 - SEGMENT INFORMATION

The City issued revenue bonds to finance its water and sewer systems. The water and sewer systems are accounted for in a single fund in the financial statements. However, investors in the revenue bonds rely solely on the revenue generated by the water and sewer activity for repayments. Financial information for the water and sewer systems is presented below.

	Water System	Sewer System	Total
Assets and deferred outflows of resources			
Current assets	\$ 3,710,768	\$ 496,676	\$ 4,207,444
Capital assets	21,833,725	10,082,657	31,916,382
Deferred outflows of resources	178,527	62,079	240,606
Liabilities and deferred inflows of resources			
Current liabilities	762,586	149,710	912,296
Long-term liabilities	12,926,215	4,170,005	17,096,220
Deferred inflows of resources	41,354	15,604	56,958
Net assets			
Invested in capital assets,			
net of related debt	9,099,200	6,985,657	16,084,857
Restricted	1,308,297	1,115,648	2,423,945
Unrestricted	1,585,368	(1,795,212)	(209,844)
Operating revenues	2,116,760	869,186	2,985,946
Operating expenses	1,901,203	1,168,164	3,069,367
Operating income (loss)	215,557	(298,978)	(83,421)
Non-operating revenues (expenses)	(343,497)	(127,790)	(471,287)
Capital contributions	40,572	34,800	75,372
Changes in net position	(87,368)	(391,968)	(479,336)
Beginning net position, as restated	12,080,233	6,698,061	18,778,294
Ending net position	11,992,865	6,306,093	18,298,958
Net cash provided by (used for):			
Operating activities	1,007,099	264,771	1,271,870
Noncapital financing activities	7,907	-	7,907
Capital and related financing activities	(656,890)	(173,726)	(830,616)
Investing activities	12,173	6,023	18,196
Beginning cash and cash equivalents	2,083,952	1,144,834	3,228,786
Ending cash and cash equivalents	2,454,241	1,241,902	3,696,143

#### NOTE 16 - DISASTER EXPENSES - HURRICANE IRMA

During the fiscal year ended September 30, 2018, the City incurred the following additional disaster expenses related to Hurricane Irma.

	•	ments to oyees for	Pay	ments for		
	Serv	rices and	Repai	rs, Materials		Total
	Relat	ed Payroll	and S	upplies, and		Disaster
		Costs	Contra	act Services	E	xpenses
General Fund	\$	151	\$	73,433	\$	73,584
Water System		2,160		31,100		33,260
Sewer System		1,061		<u>-</u>		1,061
Totals	\$	3,372	\$	104,533	\$	107,905

The total disaster expenses incurred by the City during the fiscal years ended September 30, 2017, and September 30, 2018, were approximately \$229,000.

## NOTE 17 - FLORIDA RETIREMENT SYSTEM

#### **General Information**

As provided by Chapters 121 and 112, Florida Statutes, the Florida Retirement System (FRS) provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan (Pension Plan) and the Retiree Health Insurance Subsidy Program (HIS Program). As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

Effective January 1, 2008, membership in the FRS was required for all of the City's full-time and part-time employees working in regularly established positions, except firefighters. General employees, except firefighters, which were hired from January 1, 1996, to December 31, 2007, were previously participants in a defined contribution plan for public employees. The City purchased the past service costs for these employees when the City elected to make them participants in the FRS as of January 1, 2008.

The FRS has five classes of membership. The City's employees, not including firefighters, belong to two of the five classes, the Elected Officers' Class, consisting of City Commissioners, and the Regular Class, consisting of administrative, operations, and clerical employees.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or calling toll free at 877-377-1737. The report is also available at the Florida Department of Management Services from the Web site:

## NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

## Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expenses, information about the fiduciary net position of the Pension Plan and HIS Program and additions to/deductions from the Pension Plan and HIS Program fiduciary net position have been determined on the same basis as they are reported by the Pension Plan and HIS Program. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### **Pension Plan**

# Plan Description

The Pension Plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees.

## **Benefits Provided**

Benefits under the Pension Plan are computed on the basis of age, average final compensation, and service credit. For Pension Plan members enrolled before July 1, 2011, Regular Class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Elected Officers' class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% of their final average compensation based on the five highest years of salary for each year of credited service.

For Plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of credited service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for Regular and Elected Officers' class members. Also, the final average compensation will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the Pension Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is three percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of three percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by three percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

## NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

# Pension Plan (continued)

#### Contributions

Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from October 1, 2017, through June 30, 2018, and from July 1, 2018, through September 30, 2018, respectively, were as follows: Regular Class - 7.92% and 8.26%; Elected Officers' Class - 45.50% and 48.70%; and DROP participants - 13.26% and 14.03%. These employer contribution rates include 1.66% HIS Program subsidy for the period October 1, 2017, through September 30, 2018.

The City's contributions, including employee contributions, to the Pension Plan totaled \$178,536 for the fiscal year ended September 30, 2018.

# <u>Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of</u> Resources Related to FRS Pension Plan

At September 30, 2018, the City reported a liability of \$1,161,363 for its proportionate share of the FRS Pension Plan's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The City's proportionate share of the net pension liability was based on the City's 2017-18 fiscal year contributions relative to the 2016-17 fiscal year contributions of all participating members. At June 30, 2018, the City's proportionate share was .003856780%, which was an increase of .000714207% from its proportionate share measured as of June 30, 2017.

For the fiscal year ended September 30, 2018, the City recognized pension expense of \$112,600 related to the FRS Pension Plan. In addition, the City reported deferred outflows of resources and deferred inflows of resources related to the FRS Pension Plan from the following sources:

	Deferred	Deferred
	Outflows of	Inflows of
<u>Description</u>	Resources	Resources
Differences between expected and actual experience	\$ 98,412	\$ 3,572
Change of assumptions	379,581	-
Net difference between projected and actual earnings on Pension Plan investments	-	89,755
Changes in proportion and differences between City Pension Plan contributions and proportionate share of contributions	132,642	9,749
City Pension Plan contributions subsequent to the measure- ment date	30,531	<del>-</del>
Total	\$ 641,166	\$103,076

## NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

# Pension Plan (continued)

The deferred outflows of resources related to the FRS Pension Plan, totaling \$30,531 resulting from City contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the FRS Pension Plan will be recognized in pension expense as follows:

Fiscal Year Ending		
September 30,	/	Amount
2019	\$	196,628
2020		134,199
2021		18,729
2022		89,381
2023		59,740
Thereafter		8,882
	\$	507,559

# **Actuarial Assumptions**

The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation date	July 1, 2018
Measurement date	June 30, 2018
Inflation	2.60%
Salary increase	3.25%, average, including inflation
Investment rate of return	7.00%, net of Pension Plan investment expense, including inflation
Mortality	Generational RP-2000 with Projection Scale BB tables
Actuarial cost method	Individual Entry Age

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

The long-term expected rate of return on FRS Pension Plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a

# NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

## Pension Plan (continued)

consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	(1) Target <u>Allocation</u>	Annual Arithmetic Return	Compound Annual (Geometric) Return	Standard Deviation
Cash	1.0%	2.9%	2.9%	1.8%
Fixed Income	18.0%	4.4%	4.3%	4.0%
Global Equity	54.0%	7.6%	6.3%	17.0%
Real Estate (Property)	11.0%	6.6%	6.0%	11.3%
Private Equity	10.0%	10.7%	7.8%	26.5%
Strategic Investments	6.0%	6.0%	5.7%	8.6%
Total	100.0%			
Assumed Inflation - Mean		2.6%		1.9%

<sup>(1)</sup> As outlined in the Pension Plan's investment policy

#### Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The FRS Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculation of the total pension liability is equal to the long-term expected rate of return.

# Sensitivity of the City's Proportionate Share of the FRS Pension Plan Net Position Liability to Changes in the Discount Rate

The following represents the City's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate.

	Current		
	1% Decrease	Discount Rate	1% Increase
	(6.00%)	(7.00%)	(8.00%)
City's proportionate share of the			
net pension liability	\$2,119,487	\$1,161,363	\$365,539

#### Pension Plan Fiduciary Net Position

Detailed information regarding the FRS Pension Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

# NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

# Pension Plan (continued)

#### Payables to the Pension Plan

At September 30, 2018, the City reported a payable in the amount of \$14,519 for outstanding contributions to the FRS Pension Plan required for the fiscal year ended September 30, 2018.

## **Retiree Health Insurance Subsidy Program**

## **Program Description**

The HIS Program is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

#### Benefits Provided

For the fiscal year ended September 30, 2018, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

# **Contributions**

The HIS Program is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2018, the HIS contributions for the period October 1, 2017, through September 30, 2018, was 1.66%. The City contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Program contributions are deposited in a separate trust fund from which payments are authorized. HIS Program benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

The City's contributions to the HIS Program totaled \$24,619 for the fiscal year ended September 30, 2018.

## NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

## Retiree Health Insurance Subsidy Program (continued)

<u>Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to FRS HIS Program</u>

At September 30, 2018, the City reported a liability of \$489,706 for its proportionate share of the HIS Program's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The City's proportionate share of the net pension liability was based on the City's 2017-18 fiscal year contributions relative to the 2016-17 fiscal year contributions of all participating members. At June 30, 2018, the City's proportionate share was .004626800%, which was an increase of .000019679% from its proportionate share measured as of June 30, 2017.

For the fiscal year ended September 30, 2018, the City recognized pension expense of \$11,081 related to the HIS Program. In addition the City reported deferred outflows of resources and deferred in flows of resources related to the HIS Program from the following sources:

<u>Description</u>	Οι	eferred atflows of esources	Inf	eferred lows of sources
Differences between expected and actual experience	\$	7,497	\$	832
Change of assumptions		54,461		51,776
Net difference between projected and actual earnings on Program investments		296		-
Changes in proportion and differences between City HIS Program contributions and proportionate share of contributions		13,197		9,609
City HIS Program contributions subsequent to the measurement date		6,133		
Total	\$	81,584	\$	62,217

The deferred outflows of resources related to the HIS Program, totaling \$6,133 resulting from City contributions to the HIS Program subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the HIS program will be recognized in pension expense as follows:

Fiscal Year Ending September 30,	A	mount
2019	\$	9,243
2020		9,208
2021		6,452
2022		1,449
2023		(8,994)
Thereafter		(4,124)
	\$	13,234

#### NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

## Retiree Health Insurance Subsidy Program (continued)

## **Actuarial Assumptions**

The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation date July 1, 2018

Measurement date June 30, 2018

Inflation 2.60%

Salary increase 3.25%, average, including inflation

Municipal Bond Rate 3.87%

Investment rate of return N/A

Mortality Generational RP-2000 with Projection Scale BB

Actuarial cost method Individual Entry Age

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

## **Discount Rate**

The discount rate used to measure the total pension liability was 3.87%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Program sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

#### NOTE 17 - FLORIDA RETIREMENT SYSTEM (continued)

## Retiree Health Insurance Subsidy Program (continued)

<u>Sensitivity of the City's Proportionate Share of the HIS Program Net Position Liability to Changes in the Discount Rate</u>

The following represents the City's proportionate share of the net pension liability calculated using the discount rate of 3.87%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (2.87%) or one percentage point higher (4.87%) than the current rate.

	Current		
	1% Decrease	Discount Rate	1% Increase
	(2.87%)	(3.87%)	(4.87%)
City's proportionate share of the			
net pension liability	\$557,746	\$489,706	\$432,988

#### HIS Program Fiduciary Net Position

Detailed information regarding the HIS Program's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

#### Payables to the HIS Program

At September 30, 2018, the City reported a payable in the amount of \$1,929 for outstanding contributions to the HIS Program required for the fiscal year ended September 30, 2018.

## NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN

During December 1995, the City passed a resolution to participate in the Florida Pension Municipal Trust Fund Defined Benefit Plan and Trust for all full-time and volunteer firefighters hired by the City on or after January 1, 1996. All firefighters shall become eligible to participate in the plan immediately when hired. Social Security coverage is also provided to the firefighters.

# NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

The following information about the Plan is provided for general information purposes only. Participants should refer to the Plan documents for more complete information.

# **Basis of Accounting**

The Plan's financial statements are prepared using the accrual basis of accounting. Contributions from the Plan's members are recognized as revenue in the period in which the contributions are due. Contributions from the City, as calculated by the Plan's actuary, are recognized as revenue when due and when the City has made a formal commitment to provide contributions. Expenses are recognized in the accounting period incurred, if measureable. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

#### Pension Plan Description

Name of the pension plan Retirement Plan for the Firefighters of the City of LaBelle

Legal plan administrator Board of Trustees of the Retirement Plan for the Firefighters of

the City of LaBelle

Plan type Single-employer defined benefit pension plan

Number of covered individuals 66 (no inactive employees and beneficiaries currently receiving

benefits; 40 inactive employees entitled to but not yet receiving

benefits; 26 active employees)

Contribution requirement Employer contributions are actuarially determined; employees

must contribute 1% of pensionable earnings; employee contribution requirement may be amended by City ordinance, but employer contributions requirement is subject to State

minimums

Pension plan reporting

The Plan issues a stand-alone financial report each year which contains information about the Plan's fiduciary net position.

The Plan's fiduciary net position has been determined on the same basis used by the pension plan and is equal to the market value of assets calculated under the accrual basis of accounting. The report is available to the public at the Plan's administrative office: Retirement Department, Florida League of Cities, Inc., P.O. Box 1757, Tallahassee, FL 32302, (800)342-8112. The financial information is included as a Pension Trust Fund in the City's financial statements on pages 24 and 25. Also, a breakdown of the Plan's investments as of

September 30, 2018, is included in Note 2 on page 36.

# NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

# Description of the Benefits Provided

Employees covered Full-time and volunteer firefighters employed by the City of LaBelle

Types of benefits offered Retirement, disability, and pre-retirement death benefits

Basic pension formula 3% of average earnings X service

Early retirement adjustment Early retirement pension is reduced by 3% for each year by which

the early retirement precedes the normal retirement date

Disability pension Larger of basic pension formula or 50% of average earnings (for

service-connected disabilities)

Larger of basic pension formula or 25% of average earnings (for non-service-connected disabilities if the participant has earned at

least 10 years of service)

Disability benefits are offset as necessary to preclude the total of the disability benefit, worker's compensation, and other City-provided

disability compensation from exceeding average earnings

Pre-retirement death benefit Basic pension formula payable for 10 years at early or normal

retirement age (payable to the beneficiary of a vested participant)
Return of accumulated employee contributions (payable to the

beneficiary of a non-vested participant)

Normal retirement age Age 55 with at least 10 years of service, or

Any age with at least 25 years of service

Early retirement age Age 50 with at least 10 years of service

Vesting requirement 100% vesting after 10 years of service

Form of payment Actuarially increased single life annuity

10-year certain and life annuity

Actuarially equivalent 50%, 662/3%, 75%, or 100% joint and

contingent annuity

Any other actuarially equivalent form of payment approved by the

**Board of Trustees** 

Average earnings Average of the highest 5 years of pensionable earnings out of the

last 10 years

Cost-of-living adjustment None provided

DROP A deferred retirement option plan (DROP) is available to those

participants who have attained their normal retirement age and individuals may participate in the DROP for up to 60 months; DROP accounts are credited with interest at a flat rate of 6.50%

per annum.

Legal authority The Plan was established effective January 1, 1996, pursuant to City

ordinance and has been amended several times since that date.

## NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

# Plan Changes

The plan was established effective January 1, 1996, pursuant to City ordinance and has been amended several times since that date.

During the plan year beginning October 1, 2017, the following plan changes were made.

- 1. The normal retirement date was changed from the earlier of age 55 with 10 years of service or age 52 with 25 years of service to the earlier of age 55 with 10 years of service or any age with 25 years of service.
- 2. The benefit formula multiplier was increased from 2% to 3%.
- 3. The minimum service-connected disability benefit was increased from 42% of average compensation to 50% of average compensation.
- 4. A Deferred Retirement Option Plan (DROP) was added for those participants who attain normal retirement age.

#### Plan Contributions

Funding for the Plan consists of contributions from members, the State of Florida, and the City. Plan members are required to contribute 1% of their annual covered compensation. The City is required to contribute the remaining amount to fund the Plan based on an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by Plan members during the year. For the fiscal year ended September 30, 2018, the City's contribution rate was 12.172% of annual covered payroll. Plan provisions and contribution rates may be amended by the City Commission based upon the recommendations of the Board of Trustees, subject to minimum requirements of Florida Statutes.

The Florida Constitution requires local governments to make the actuarially determined contribution. The Florida Division of Retirement reviews and approves each local government's actuarial report prior to its being appropriated for use for funding purposes.

Pursuant to Chapters 175 and 185 of Florida Statutes, premium taxes on certain property and casualty insurance contracts written on City properties is collected by the State and is remitted to the Plan. This amount totaled \$16,609 for the fiscal year ended September 30, 2018.

#### <u>Investments</u>

Investments of the Plan are reported at fair value (see page 36). Net appreciation in fair value of investments include realized and unrealized gains and losses.

# NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

# **Investments (continued)**

#### Rate of Return

For the year ended September 30, 2018, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was estimated to be 7.24%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. Inputs to the money-weighted rate of return calculation are determined on a monthly basis.

#### Determination of the Long-term Expected Rate of Return on Plan Assets

The long-term expected rates of return on classes of pension plan investments were developed by the investment consultant Asset Consulting Group (ACG) using Monte Carlo Simulations to analyze a range of possible outcomes and assist in making educated investment decisions. The output of the Monte Carlo Simulations is based on ACG's capital market assumptions that are derived from proprietary models based upon well-recognized financial principles and reasonable estimates about relevant future market conditions. The long-term expected rate of return was calculated by weighting the expected future real rates of return of each asset class by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in the pension's target asset allocation as of September 30, 2018, are summarized in the following table.

Asset Class	Target Allocation	Expected Long-term Real Return	Weighted Average Return
U.S Large Cap Equity	39%	6.00%	2.34%
Multi-Sector	24%	1.00%	0.24%
U.S. Small Cap Equity	11%	6.75%	0.75%
Core Bonds	16%	0.50%	0.08%
Non-U.S. Equity	10%	6.75%	0.67%
Total	100%		4.08%
Add estimated long-term rate of inflation			2.92%
Estimated long-term rate of return			7.00%

#### Discount Rate

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that Plan member contributions will be made at the current contribution rate and the City contributions will be made a rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of project benefit payments to determine the total pension liability.

## NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

## **Net Pension Asset**

The components of the net pension asset of the City as of September 30, 2018, were as follows:

Description	Total Pension	Fiduciary Net	Net Pension
Description	Liability	Position	Asset
Balance - September 30, 2017	\$ 671,210	\$ (1,265,115)	\$ (593,905)
Changes due to:			
Service cost	43,651	-	43,651
Expected interest growth	48,972	(89,502)	(40,530)
Unexpected investment income	-	(27,506)	(27,506)
Demographic experience	28,397	-	28,397
Employer contributions	-	(39,936)	(39,936)
Employee contributions	-	(2,428)	(2,428)
Benefit payments and refunds	(1,471)	1,471	-
Administrative expenses	-	13,472	13,472
Changes in benefit terms	-	-	-
Assumption changes			
Total changes	119,549	(144,429)	(24,880)
Balance - September 30, 2018	\$ 790,759	<u>\$(1,409,544)</u>	<u>\$(618,785</u> )

The Plan fiduciary net position was 178.25% of the total pension liability as of September 30, 2018.

#### Sensitivity of the Net Position Asset to Changes in the Discount Rate

The following represents the net pension asset of the City, calculated using the discount rate of 7%, as well as what the City's net pension asset would be if it were calculated using a discount rate that is one percentage point lower (6%) or one percentage point higher (8%) than the current rate.

	Current			
	1% Decrease	Discount Rate	1% Increase	
	(6%)	<u>(7%)</u>	<u>(8%)</u>	
City's net pension asset	\$(494,700)	\$(618,785)	\$(718,385)	

At September 30, 2018, the City reported a net pension asset of \$618,785 for the Firefighters' Retirement Plan. The liability was measured as of September 30, 2018, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of October 1, 2017. The City's net pension asset was based on a projection of the pension plan relative to the projected contributions during the fiscal year ended September 30, 2018.

# NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

For the fiscal year ended September 30, 2018, the City recognized pension income of \$4,871. In addition, the City reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources.

	Deferred Outflows of	Deferred Inflows of	
<u>Description</u>	Resources	Resources	
Balance - September 30, 2017	\$ 51,417	\$140,698	
Changes due to			
Current year amortization	(17,083)	(36,119)	
Investment gain/loss	-	27,506	
Demographic gain/loss	28,397	-	
Assumption changes	<del>_</del>		
Total changes	11,314	(8,613)	
Balance - September 30, 2018	\$ 62,731	<u>\$132,085</u>	

The amounts reported as deferred outflows of resources and deferred inflows of resources related to the Plan will be recognized in the pension expense as follows.

Fiscal Year Ending September 30,	 Amount		
2019	\$ (19,038)		
2020	(32,183)		
2021	(25,600)		
2022	(4,381)		
2023	1,121		
Thereafter	 10,727		
	\$ (69,354)		

## NOTE 18 - FIREFIGHTERS' RETIREMENT PLAN (continued)

# Significant Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of October 1, 2016, using the following significant actuarial assumptions and other inputs:

Measurement dates September 30, 2018

Valuation date October 1, 2017

Asset valuation method Market value

Expected long-term real rate

on return on investments 4.08%

Inflation 2.92%

Discount rate 7% (2.92% is attributable to inflation) this rate was used to

discount all future benefit payments

Salary increases 4% per annum

Cost-of-living increase None assumed

Mortality basis Sex-distinct rates set forth in the RP-2000 Combined Mortality

Table, with full generational improvements in mortality using

Scale BB

Retirement Retirement is assumed to occur at normal retirement age

Other decrements None assumed

Non-investment expenses Liabilities have been loaded by 16.5% to account for non-

investment expenses

to be made as legally required

Changes No assumptions were changed since the prior measurement

date.

#### NOTE 19 - DEFINED BENEFIT PENSION PLANS SUMMARY DATA

The following table provides a summary of significant information related to the City's defined benefit pension plans for the fiscal year ended September 30, 2018. The information for the Florida Retirement System Pension Plan and the Florida Retirement System Retiree Health Insurance Subsidy Program are the City's proportionate share of the listed items.

	Florida	Florida		
	Retirement	Retirement	Firefighters'	
	System	System HIS	Retirement	
Description	Pension Plan	Program	Plan	Total
Total pension liability	\$ 7,378,691	\$ 500,461	\$ 790,759	\$ 8,669,911
Plan fiduciary net position	6,217,328	10,755	(1,409,544)	4,818,539
Net pension liability	1,161,363	489,706	-	1,651,069
Net pension asset	-	-	(618,785)	(618,785)
Deferred outflows of resources	641,166	81,584	62,731	785,481
Deferred inflows of resources	103,076	62,217	132,085	297,378
Pension expense (income)	112,600	11,081	(4,871)	118,810

#### Note 20 - Other Postemployment Benefits

#### General Information about the OPEB Plan

Effective October 1, 2017, the City implemented Governmental Accounting Standards Board Statement 75 (GASB 75), *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, see Note 25. Retirees of the City pay an amount equal to the actual premium for health insurance charged by the carrier. The premium charged includes an implied subsidy, as the amount charged for all participants (active employee or retiree) is the same, regardless of age. Under GASB 75, an implied subsidy is considered other post-employment benefits (OPEB).

The following describes the City's OPEB provisions:

#### Plan Description

The City of LaBelle's Retiree Health Care Plan (Plan) is a single-employer benefit post-employment health care plan that covers eligible retired employees of the City. The Plan, which is administered by the City, allows employees who retire and meet eligibility requirements under the applicable retirement plan to continue medical insurance coverage as a participant in the City's plan. For purposes of applying Paragraph 4 under GASB 75, the plan does not meet the requirements for an OPEB plan administered through a trust.

## NOTE 20 - POST EMPLOYMENT BENEFITS (continued)

## **Benefits Provided**

A retired employee and his or her spouse are eligible to continue health insurance identical to active employees if they meet the eligibility requirements under the applicable Plan. The retiree is responsible for paying the entire monthly premium for health coverage and that of any covered spouse or eligible dependents.

# **Employees Covered by Benefit Terms**

At September 30, 2018, the following employees were covered by the benefit terms:

Inactive Plan Members or Beneficiaries Currently Receiving Benefits	1
Inactive Plan Members Entitled to But Not Yet Receiving Benefits	0
Active Plan Members	<u>61</u>
	<u>62</u>

# **Total OPEB Liability**

The City's total OPEB liability of \$234,258 was measured as of September 30, 2018. The measurement period for the OPEB expense was October 1, 2017 to September 30, 2018. The City's total OPEB Liability to adjust the City's net position as of September 30, 2017, was measured using a discount rate of 3.64%.

# Actuarial Assumptions

Valuation Date: September 30, 2018

Discount Rate: 4.18% per annum, Source: Bond Buyer GO 20-Bond Municipal Index

Salary Increase Rate: 2.50% Inflation Rate: 2.50%

Health Care Trend Rate: Initial rate of 8.00%, decreasing annually to ultimate rate of 4.00%

For all lives, mortality rates were from RP-2000 Combined Healthy Mortality Tables projected to the valuation date using Projection Scale AA.

## **Discount Rate**

The City does not have a dedicated Trust to pay retiree healthcare benefits. Per GASB 75, the discount rate is a yield or index rate for 20-year, tax-exempt municipal bonds. As a result, the calculation used a rate of 4.18%.

#### OPEB Expense

For the year ended September 30, 2018, the City's OPEB expense was \$7,155.

## NOTE 20 - POST EMPLOYMENT BENEFITS (continued)

#### Changes in Total OPEB Liability

	Total OPEB Liability
Balance at September 30, 2017, as restated Service Cost	\$ 240,757 11,013
Interest Changes of Assumptions	8,973 (15,831)
Benefit Payments	<u>(10,654</u> )
Balance at September 30, 2018	<u>\$ 234,258</u>

Changes of assumptions reflect a change in the discount rate from 3.64% for the fiscal year ending September 30, 2017, to 4.18% for the fiscal year ending September 30, 2018.

#### Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (3.18%) or one percentage point higher (5.18%) than the current discount rate of 4.18%:

		Current		
	1% Decrease	Discount Rate	1% Increase	
	<u>3.18%</u>	<u>4.18%</u>	<u>5.18%</u>	
Total OPEB Liability	\$264, 960	\$234,258	\$208,880	

#### NOTE 21 - DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan, created in accordance with Internal Revenue Code Section 457, in which all employees are eligible to participate. Deferred compensation amounts withheld from participating employees' pay are not taxable as current income until withdrawn from the plan.

The requirement of the Internal Revenue Code 457 provides that assets or income of the plan shall be used for the exclusive purpose of providing benefits for participants and their beneficiaries or defraying reasonable expenses of the administration of the plan. Since the assets of the plan are held in custodial and annuity accounts for the exclusive benefit of plan participants, the related assets of the plan are not reflected on the City's Statement of Net position.

#### NOTE 22 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

At September 30, 2018, the following items within the General Fund had expenditures exceeding their budgeted amounts:

Expenditure type	Over expenditure
Current	
Human services	\$38,905
Disaster expenses -	
Hurricane Irma	73.584

#### NOTE 23 - COMMITMENTS AND CONTINGENCIES

#### Grants and Assistance

In the past, activities of certain funds of the City were financed in whole or in part by various forms of grants and assistance, principally from Hendry County, the State of Florida, and the federal government. Amounts received from grantor agencies are subject to audit or adjustment by grantor agencies. Any amounts disallowed could constitute liabilities of the applicable funds. If grant requirements are not met, such as a minimum number of jobs to be created, grant funds may be required to be returned to the grantor agency.

#### Interlocal Agreements

The City has entered into written agreements with Hendry County to provide fire protection and animal control services to the western part of Hendry County. The duration of the interlocal agreements is basically continuous until terminated by either party. The City agrees to operate the fire and animal control departments and provide fire protection and animal control services in the area covered by the agreements. The City prepares annual joint budgets to be approved by the City and County. The joint budgets are submitted to the City and County before August 1. The interlocal agreement for the fire department was temporarily terminated during August 2006. On December 14, 2006, the City and County signed a new interlocal agreement for joint operation and funding of the fire department. Under the agreement, the County pays for its percentage of fire calls during the previous five-year period. After a study of the origin of fire calls, the entities agreed that the County would provide 65% of the jointly approved budget for the fire department for the fiscal year ended September 30, 2018. As in previous years, the County provided 50% of the animal control budget. The City provided the remaining funds for each department for the fiscal year ended September 30, 2018. The expenditures of the fire department and animal control department will be audited annually to determine the actual expenses during the immediate preceding fiscal year. If there is a deficit, each party will contribute proportionally to make up the deficit and if there is an overage, each party will receive a proportional refund. A schedule to determine compliance with the interlocal agreements is included in the supplemental schedules to the financial statements on page 85.

#### Litigation

The City, in accordance with the normal conduct of its affairs, is involved in various judgments, claims, and litigation. It is expected that the final settlement of these matters will not materially affect the financial statements of the City.

#### NOTE 23 - COMMITMENTS AND CONTINGENCIES (continued)

#### **Construction Contracts**

As of September 30, 2018, the City was not obligated on any construction contracts, as all prior construction projects had been completed.

#### Disaster Expenses - Hurricane Irma

On September 10, 2017, Category 3 Hurricane Irma made its way across Hendry County. Mandatory evacuations were ordered for all of Hendry County. The primary impacts of Hurricane Irma were widespread power outages, debris, and flooding. The total financial impact of Hurricane Irma to the City was approximately \$229,000, of which approximately \$108,000 (See Note 16) was incurred during the fiscal year ended September 30, 2018. The City anticipates that insurance proceeds and reimbursements from the Federal Emergency Management Agency will cover a substantial part of the cost.

#### **NOTE 24 - RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City is a member of a public entity risk pool which is a cooperative group of governmental entities joining together to finance an exposure, liability, or risk. The pool provides coverage for property, liability, public officials' liability, workers' compensation, automobile physical damage, general liability, and automobile liability. The cost of the property and casualty insurance and workers' compensation is accounted for in the governmental activities and business-type activities of the City. There were no settled claims which exceeded insurance coverage during the past three fiscal years.

A loss fund is established to pay the self-insured retention amounts. Self-insured per occurrence limits are \$100,000 for property and liability claims, \$150,000 for workers' compensation, and \$25,000 for crime related claims. Any claims in excess of these established limits are covered by aggregate excess or stop loss insurance. The City financial reporting entity is covered by Florida Statutes under the Doctrine of Sovereign Immunity, which effectively limits the liability of individual claims to \$100,000/\$200,000 for all claims relating to the same incident.

To satisfy GAAP/statutory accounting and regulatory reporting requirements, the pool retained Casualty Actuarial Consultants, Inc. to estimate ultimate retained losses and net loss reserve requirements as of the fiscal year ended September 30, 2018, (the date of the latest claims liability evaluation). The actuaries have concluded that the loss fund, including contributions not yet received and interest earned on all fund years to date, is sufficient to pay the retained ultimate losses and loss adjustment expenses for all fund years through September 30, 2018.

The City provides hospitalization and medical coverage through commercial insurance carriers.

Major uninsurable risks include damages to infrastructure assets and damages or governmental fines due to seepage, pollution, or contamination of any kind. Since the amounts of loss cannot be reasonably estimated and the likelihood is undeterminable, no provision for such occurrences is included in these financial statements.

#### NOTE 25 - CHANGE IN ACCOUNTING PRINCIPLES

#### Implementation of GASB Statements

The City implemented the following GASB Statements during the fiscal year ended September 30, 2018:

GASB Statement No. 89, Accounting for Interest Cost Incurred Before the End of a Construction Period

This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset. This standard did not have any impact on the current fiscal year.

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions

This Statement improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions. It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The cumulative effect of applying this statement is required to be reported as a restatement of beginning net position.

A reconciliation of the prior period ending net position to the current period beginning net position is as follows:

	ance 9/30/17, s Previously Reported	GASB 75 Adjustment	Balance 9/30/17, As Restated	
Primary Government				
Governmental Activities	\$ 9,092,555	\$(156,901)	\$	8,935,654
Business-type Activities	18,862,150	(83,856)		18,778,294
Major Funds				
Enterprise Fund - Water and Sewer Systems	18,862,150	(83,856)		18,778,294

#### NOTE 26 - NEW ACCOUNTING PRINCIPLE

Below is a brief description and effective date of new accounting standards that could have a significant impact on the City.

GASB Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements

The primary objective of the Statement is to improve the information that is disclosed in notes to governmental financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. This Statement is effective for the fiscal year ending September 30, 2019.

#### NOTE 27 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 20, 2019, the date on which the financial statements were available to be issued, and determined that there were no events subsequent to September 30, 2018, which should be reported.

### Required Supplementary Information Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - General Fund Year Ended September 30, 2018

	Original Budget	Actual	Variance - Favorable (Unfavorable)
Revenues Taxes and special assessments Licenses and permits Intergovernmental revenue Charges for services Fines and forfeitures Miscellaneous revenues	\$ 2,431,231 60,000 1,245,516 463,228 27,000 53,600	\$ 2,884,926 67,192 1,334,398 566,111 27,322 52,267	\$ 453,695 7,192 88,882 102,883 322 (1,333)
Total revenues	4,280,575	4,932,216	651,641
Expenditures Current General government Public safety Physical environment Transportation Culture and recreation Economic environment Human services Disaster expenses Hurricane Irma Debt service - fire trucks Principal retirement Interest	1,036,395 1,695,886 216,740 1,112,751 512,176 26,600 180,992	968,248 1,620,013 79,824 1,047,657 462,361 24,010 219,897 73,584 44,927 4,108 4,544,629	68,147 75,873 136,916 65,094 49,815 2,590 (38,905) (73,584)
Total expenditures			
Excess of revenues over (under) expenditures Other financing sources (uses) Operating transfers-in Operating transfers-out	(550,000) 350,000 (50,000)	<u>387,587</u> - 	937,587 (350,000) 50,000
Total other financing sources (uses)	300,000		(300,000)
Excess of revenues and other financing sources over (under) expenditures and other uses	\$ (250,000)	387,587	<u>\$ 637,587</u>
Fund balance - October 1, 2017		3,251,449	
Fund balance - September 30, 2018		\$ 3,639,036	

See accompanying notes to the budgetary comparison schedule.

#### CITY OF LABELLE, FLORIDA Notes to Budgetary Comparison Schedule - General Fund September 30, 2018

#### NOTE A - BUDGETARY ACCOUNTING

The City annually adopts an operating budget for all funds. The procedures for establishing the budgetary data reflected in the budgetary comparison schedule are follows:

- During August or September of each year, the Treasurer submits to the City Commission proposed operating budgets for the fiscal year commencing the following October 1. The operating budgets include proposed expenditures and the means of financing them.
- 2. Public hearings are conducted to obtain taxpayer comments.
- 3. The City advises the County Property Appraiser of the proposed millage rate and the date, time, and place of the public hear for budget acceptance.
- 4. Prior to October 1<sup>st</sup>, the budget is legally enacted through passage of a resolution.
- 5. Appropriations are legally controlled at the fund level and expenditures may not legally exceed budgeted appropriations at that level. Management is authorized to transfer budget line items within each fund's departments. Changes or amendments to the budget that alter fund totals must be approved by the City Commission. There were no amendments made to the budget during the fiscal year ended September 30, 2018.
- 6. Formal budgetary integration is employed within the accounting system as a management control device.
- 7. Budgets are adopted on a basis consistent with generally accepted accounting principles.
- The preceding schedule is presented at the functional level and not the 8. departmental level.

#### NOTE B - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

At September 30, 2018, the following items within the General Fund had expenditures exceeding their budgeted amounts:

Expenditure type	Over expenditure
Current	
Human services	\$38,905
Disaster expenses -	
Hurricane Irma	73,584

## Required Supplementary Information Schedule of Changes in Total OPEB Liability and Related Ratios Year Ended September 30, 2018

	 2018
Total OPEB Liability	
Service cost Interest Change of assumptions Benefit payments	\$ 11,013 8,973 (15,831) (10,654)
Net change in OPEB liability	(6,499)
Total OPEB liability - beginning	240,757
Total OPEB liability - ending	\$ 234,258
Covered Employee Payroll	\$ 1,578,737
Total OPEB Liabililty as a Percentage of Covered Employee Payroll	14.84%

Note: The City implemented GASB Statement 75 in 2018. Information is presented for those years in which information is available.

#### Change of Assumptions

For 2018, the discount rate was 3.64% at October 1, 2017, and 4.18% at September 30, 2018.

Required Supplementary Information
Schedule of Proportionate Share of Net Pension Liability
Florida Retirement System Pension Plan
Last Ten Fiscal Years (1)

					Proportionate Share of the Net	
Fiscal Year Ended September 30,	City's Proportion of the Net Pension Liability	S	City's oportionate hare of the et Pension Liability	City's Covered- employee Payroll	Pension Liability as a Percent of Covered- employee Payroll	Plan Fiduciary Net Position as a Percent of the Total Pension Liability
2014	0.003087447%	\$	188,380	\$ 1,360,600	13.85%	96.09%
2015	0.003188532%	\$	411,842	\$ 1,335,290	30.84%	92.00%
2016	0.003058246%	\$	772,210	\$ 1,444,732	53.45%	84.88%
2017	0.003142573%	\$	929,552	\$ 1,485,889	62.56%	83.89%
2018	0.003856780%	\$	1,161,363	\$ 1,483,044	78.31%	84.26%

<sup>(1)</sup> This schedule is intended to present data for 10 years. For years prior to 2014, data is unavailable. Additional years will presented as they become available. The amounts presented for each fiscal year were determined as of the June 30 measurement date. The Plan's fiduciary net position as a percentage of the total pension liability is published in the Plan's Comprehensive Annual Financial Report. The discount rate decreased from 7.10% in 2017 to 7.00% in 2018.

#### Required Supplementary Information Schedule of Employer Contributions Florida Retirement System Pension Plan Last Ten Fiscal Years (1)

Fiscal Year Ended September 30,	F	ntractually Required entribution	Rela Co	tributions in ation to the ntractually Required ontribution	E	tribution xcess iciency)	City's Covered- employee Payroll	City's Contributions as a Percent of Covered- employee Payroll
2014	\$	129,288	\$	129,288	\$	-	\$ 1,360,600	6.59%
2015	\$	131,817	\$	131,817	\$	-	\$ 1,335,290	6.96%
2016	\$	136,886	\$	136,886	\$	-	\$ 1,444,732	6.56%
2017	\$	146,402	\$	146,402	\$	-	\$ 1,485,889	7.00%
2018	\$	178,536	\$	178,536	\$	-	\$ 1,483,044	9.22%

<sup>(1)</sup> This schedule is intended to present data for 10 years. For years prior to 2014, data is unavailable. Additional years will presented as they become available.

# Required Supplementary Information Schedule of Proportionate Share of Net Pension Liability Florida Retirement System Retiree Health Insurance Subsidy Program Last Ten Fiscal Years (1)

			City de		City's Proportionate Share of the Net	Dlag Fiducian
Fiscal Year Ended September 30	City's Proportion of the Net Pension Liability	Sh Ne	City's portionate pare of the et Pension Liability	City's Covered- employee Payroll	Pension Liability as a Percent of Covered- employee Payroll	Plan Fiduciary Net Position as a Percent of the Total Pension Liability
2014	0.004582470%	\$	428,472	\$ 1,360,600	31.49%	.99%
2015	0.004418111%	\$	450,578	\$ 1,335,290	33.74%	.50%
2016	0.004525607%	\$	527,441	\$ 1,444,732	36.51%	.97%
2017	0.004607121%	\$	492,615	\$ 1,485,889	33.15%	1.64%
2018	0.004626800%	\$	489,706	\$ 1,483,044	33.02%	2.15%

<sup>(1)</sup> This schedule is intended to present data for 10 years. For years prior to 2014, data is unavailable. Additional years will presented as they become available. The amounts presented for each fiscal year were determined as of the June 30 measurement date. The Plan's fiduciary net position as a percentage of the total pension liability is published in the Plan's Comprehensive Annual Financial Report. The discount rate increased from 3.58% in 2017 to 3.87% in 2018.

#### Required Supplementary Information Schedule of Employer Contributions

## Florida Retirement System Retiree Health Insurance Subsidy Program Last Ten Fiscal Years (1)

Fiscal Year Ended September 30,	R	ntractually equired ntribution	Rela Cor R	tributions in ation to the ntractually Required ontribution	E	tribution ccess iciency)	y's Covered- employee Payroll	City's Contributions as a Percent of Covered- employee Payroll
2014	\$	16,530	\$	16,530	\$	-	\$ 1,360,600	1.21%
2015	\$	18,154	\$	18,154	\$	-	\$ 1,335,290	1.36%
2016	\$	23,982	\$	23,982	\$	-	\$ 1,444,732	1.66%
2017	\$	24,666	\$	24,666	\$	-	\$ 1,485,889	1.66%
2018	\$	24,619	\$	24,619	\$	-	\$ 1,483,044	1.66%

<sup>(1)</sup> This schedule is intended to present data for 10 years. For years prior to 2014, data is unavailable. Additional years will be presented as they become available.

## Required Supplementary Information Schedule of Changes in City's Net Pension Liability and Related Ratios Firefighters' Retirement Plan Years Ended September 30,

	2015	2016	2017	2018
Total pension liability Service cost Expected interest growth Changes in benefit terms Differences between expected and actual	\$ 19,886 23,568		\$ 40,365 30,766 207,886	\$ 43,651 48,972
experience Changes of assumptions Benefit payments, including refunds of	-		(38,887) 27,088	28,397
member contributions	(5,056	<u> </u>		(1,471)
Net change in total pension liability	38,398	46,315	267,218	119,549
Total pension liability - beginning of year at 7%	319,279	357,677	403,992	671,210
Total pension liability - end of year at 7% (a)	\$ 357,677	\$ 403,992	\$ 671,210	\$ 790,759
Plan fiduciary net position Contributions - employer Contributions - employee Net investment income Benefit payments, including refunds of member contributions Administrative expense	\$ 26,824 1,350 (982 - (3,448	1,527 2) 99,392	\$ 34,725 1,940 181,230 - (15,697)	\$ 39,936 2,428 117,008 (1,471) (13,472)
Net change in plan fiduciary net position	23,744	126,389	202,198	144,429
Plan fiduciary net position - beginning	912,784	936,528	1,062,917	1,265,115
Plan fiduciary net position - ending (b)	\$ 936,528	\$ 1,062,917	\$ 1,265,115	\$ 1,409,544
Net pension liability (asset) - ending (a) - (b)	<u>\$ (578,851</u>	) \$ (658,925)	\$ (593,905)	\$ (618,785)
Plan fiduciary net position as a percentage of the total pension liability	261.84%	6 263.10%	188.48%	178.25%
Covered employee payroll	\$ 136,761	\$ 136,761	<u>\$ 151,296</u>	\$ 173,465
Net pension liability (asset) as a percentage of covered employee payroll	-423.26%	% -481.81%	-392.55%	-356.72%

This schedule is intended to show information for 10 years. However, until a full 10-year trend is compiled, information will be presented for those years for which information is available.

See accompanying notes to Required Supplementary Information - Firefighters' Retirement Plan.

CITY OF LABELLE, FLORIDA Required Supplementary Information Schedule of Employer Contributions Firefighters' Retirement Plan Year Ended September 30, 2018

Fiscal Year Ended September 30,	De	(1) actuarilly etermined ntribution	Reco	(2) htributions ognized by ne Plan	Е	(3) ifference Between ) and (2)	Covered Payroll	Contributions Recognized by the Plan as a Percent of Covered Payroll
2009	\$	49,329	\$	38,393	\$	(10,936)	\$ 202,716	18.94%
2010	\$	41,420	\$	33,959	\$	(7,461)	\$ 193,600	17.54%
2011	\$	46,309	\$	34,999	\$	(11,310)	\$ 216,500	16.17%
2012	\$	29,188	\$	31,886	\$	2,698	\$ 231,678	13.76%
2013	\$	27,399	\$	30,406	\$	3,007	\$ 159,000	19.12%
2014	\$	22,172	\$	26,587	\$	4,415	\$ 131,000	20.30%
2015	\$	-0-	\$	26,824	\$	26,824	\$ 136,761	19.61%
2016	\$	-0-	\$	28,973	\$	28,973	\$ 136,761	21.19%
2017	\$	43,659	\$	34,725	\$	(8,934)	\$ 151,296	22.95%
2018	\$	58,721	\$	39,936	\$	(18,785)	\$ 173,465	23.02%

Required Supplementary Information Schedule of Investment Returns Firefighters' Retirement Plan Year Ended September 30, 2018

Fiscal Year Ended September 30,	Money Weighted Rate of Investment Return
2014	8.42%
2015	08%
2016	8.11%
2017	13.38%
2018	7.24%

This schedule is intended to show information for 10 years. However, until a full 10-year trend is compiled, information will be presented for those years for which information is available.

#### Notes to Required Supplementary Information Firefighters' Retirement Plan Year Ended September 30, 2018

#### NOTE A - INFORMATION USED TO DETERMINE THE NET PENSION LIABILITY

Employer's reporting date September 30, 2018

Measurement date September 30, 2018

Actuarial valuation date October 1, 2017

Acturial cost method Aggregate cost method

Amortization method Level dollar, open

Asset valuation method Market value

**Actuarial Assumptions** 

Discount rate 7.00% per annum (2.92% per annum is attributable to long-

term inflation); this rate was used to discount all future

benefit payments

Salary increases 4.00% per annum

Cost-of-living increases None assumed

Mortality basis Sex-distinct rates set forth in the RP-2000 Combined Mortality

Table, with full generational improvements in mortality using

Scale BB

Retirement is assumed to occur at normal retirement age

Other decrements None assumed

Non-investment expenses Liabilities have been loaded by 16.5% to account for non-

investment expenses

Future contributions Contributions from the employer and employees are assumed

to be made as legally required

Changes No assumptions were changed since the prior measurement date.

## CITY OF LABELLE, FLORIDA Schedule to Determine Compliance With Interlocal Fire Protection and Animal Control Agreements Year Ended September 30, 2018

	Fire Protection	Animal Control
Departmental expenditures per Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds (See page 17)		
Expenditures - current Expenditures - debt service - fire trucks Less: Fire station and fire equipment grants	\$ 1,271,392 49,035 (775,494)	\$ 219,897 - -
Total departmental expenditures	544,933	219,897
Hendry County's percentage of net departmental expenditures per agreements	<u>65%</u>	<u>50%</u>
Portion of net departmental expenditures to be paid by Hendry County	354,206	109,949
Total received from Hendry County for services	238,376	67,872
Amounts due from Hendry County for the fiscal year ended September 30, 2018	<u>\$ 115,830</u>	<u>\$ 42,077</u>

## Schedule of Revenues and Expenses -Business-type Activities - Water and Sewer Systems Year Ended September 30, 2018

	Water System	Sewer System	Totals
Operating revenues			
Charges for services	<u>\$ 2,116,760</u>	<u>\$ 869,186</u>	\$ 2,985,946
Operating expenses			
Administrative	204,862	55,920	260,782
Treatment plants	714,771	418,253	1,133,024
Water distribution	274,104	-	274,104
Wastewater collection	-	153,689	153,689
Depreciation	674,206	539,241	1,213,447
Disaster expenses			
Hurricane Irma	33,260	1,061	34,321
Total operating expenses	1,901,203	1,168,164	3,069,367
Operating income (loss)	215,557	(298,978)	(83,421)
Nonoperating revenues (expenses)			
Interest income	12,173	9,378	21,551
Interest expense and fiscal charges	(355,670)	(137,168)	(492,838)
Total nonoperating revenues (expenses)	(343,497)	(127,790)	(471,287)
Net loss before contributions	(127,940)	(426,768)	(554,708)
Contributions	40,572	34,800	75,372
Net loss	\$ (87,368)	\$ (391,968)	\$ (479,336)

## Schedule of Revenues and Expenditures -Budget and Actual - Budgetary Basis Business-type Activities Year Ended September 30, 2018

		Actual - Budgetary	Variance - Favorable (Unfavorable)	
	Budget	Budget Basis		
Revenues				
User fees	\$ 2,607,500	\$ 2,923,767	\$ 316,267	
Connection and turn-on fees	12,500	57,056	44,556	
Miscellaneous operating revenues	25,000	5,123	(19,877)	
Interest income	5,000	21,551	16,551	
Capital contribution - impact fees	59,581	75,372	15,791	
Sewer hook-up assessments	10,000	389	(9,611)	
Capital grants	25,000		(25,000)	
Total revenues	2,744,581	3,083,258	338,677	
Expenditures				
Administration				
Payroll	116,921	96,020	20,901	
Payroll taxes	8,704	6,916	1,788	
Retirement expense	8,111	21,256	(13,145)	
Engineering, legal, and other				
contract services	25,765	70,308	(44,543)	
Audit fees	18,500	21,930	(3,430)	
Travel and per diem	1,000	52	948	
Telephone and communications	10,000	11,139	(1,139)	
Insurance	25,789	10,263	15,526	
Office supplies and other supplies	11,750	11,948	(198)	
Fees, dues, and donations	25,500	3,222	22,278	
Repairs and maintenance	2,500	7,728	(5,228)	
Miscellaneous and reserve for				
contingencies	30,519		30,519	
Total administration	285,059	260,782	24,277	

### Schedule of Revenues and Expenditures -

## Budget and Actual - Budgetary Basis (continued)

## Business-type Activities

Year Ended September 30, 2018

		Actual - Budgetary	Variance - Favorable
	Budget	Basis	(Unfavorable)
Expenditures (continued)			
Treatment plants			
Payroll	238,494	275,151	(36,657)
Payroll taxes	17,562	18,456	(894)
Retirement expense	15,956	40,914	(24,958)
Utilities and telephone	175,000	245,581	(70,581)
Tools and supplies	29,500	13,749	15,751
Chemicals	110,000	127,738	(17,738)
Repairs and maintenance	160,000	176,270	(16,270)
Tests	40,000	40,952	(952)
Insurance	115,664	162,027	(46,363)
Engineering and legal fees	2,500	-	2,500
Contract services	6,000	-	6,000
Gas and oil	14,000	14,691	(691)
Drainage district assessment	<u> 15,000</u>	<u>17,495</u>	(2,495)
Total treatment plants	939,676	1,133,024	(193,348)
Water distribution system			
Payroll	110,257	161,728	(51,471)
Payroll taxes	8,709	11,896	(3,187)
Retirement expense	8,358	24,821	(16,463)
Repairs and maintenance	50,000	58,520	(8,520)
Tools and supplies	5,000	3,893	1,107
Insurance	21,721	13,246	8,475
Total water distribution system	204,045	274,104	(70,059)
Wastewater collection system			
Payroll	47,640	46,281	1,359
Payroll taxes	3,771	3,206	565
Retirement expense	2,349	5,483	(3,134)
Utilities	21,901	18,537	3,364
Tools and supplies	14,000	10,885	3,115
Repairs and maintenance	63,000	62,194	806
Insurance	6,757	7,103	(346)
Engineering fees	2,500		2,500
Total wastewater collection system	161,918	153,689	8,229

# Schedule of Revenues and Expenditures Budget and Actual - Budgetary Basis (continued) Business-type Activities

	Budget	Actual - Budgetary Basis	Variance - Favorable (Unfavorable)
Expenditures (continued) Disaster expenses			
Hurricane Irma	<del>-</del>	34,321	(34,321)
Total disaster expenses	<u>-</u>	34,321	(34,321)
Debt service Principal on notes and revenue bonds			
payable Interest on notes and revenue bonds	379,000	297,739	81,261
payable	626,757	492,838	133,919
Total debt service	1,005,757	790,577	215,180
Capital outlay Equipment purchases, construction costs for new services, system improvements, and construction			
in progress	128,518	120,461	8,057
Total expenditures	2,724,973	2,766,958	(41,985)
Excess of revenues over expenditures	19,608	316,300	296,692
Operating transfers Operating transfers-in Operating transfers-out	400,000 (450,000)	- -	(400,000) 450,000
Total operating transfers	(50,000)		50,000
Excess of revenues and operating transfers-in over (under) expenditures			
and transfers-out - budgetary basis	\$ (30,392)	\$ 316,300	\$ 346,692

# Schedule of Revenues and Expenditures Budget and Actual - Budgetary Basis (continued) Business-type Activities Year Ended September 30, 2018

The following is a reconciliation of the changes in net position of the business-type activities, as shown on page 14 and net income (loss) of the business-type activities, as shown on page 86, to excess of revenues and operating transfers-in over (under) expenditures and transfers-out on a budgetary basis, as shown on page 89.

Changes in net position - business-type activities and	
net income (loss) - business-type activities	
(page 14 and page 86)	\$ (479,336)
Add depreciation	1,213,447
Add sewer hook-up assessments - budgetary basis	389
Less capital outlay - budgetary basis	(120,461)
Less principal on notes and bonds payable - budgetary basis	(297,739)
Excess of revenues and operating transfers-in	
over expenditures and transfers-out -	
budgetary basis as shown on page 89.	<u>\$ 316,300</u>

## Schedule of Changes in Assets and Liabilities

## Agency Fund Year Ended September 30, 2018

	0	october 1, 2017		Additions		Deletions	Sep	tember 30, 2018
Assets								
Investments Accounts receivable Due from Enterprise Fund	\$	132,040 102,433 61,899	\$	958,914 899,472 -	\$	921,821 907,568 61,899	\$	169,133 94,337
	<u>\$</u>	296,372	<u>\$</u>	1,858,386	<u>\$</u>	1,891,288	\$	263,470
Liabilities								
Accounts payable Due to sanitation contractor Due to General Fund Due to Enterprise Fund	\$	3,302 157,471 132,122 3,477	\$	41 836,933 51,885	\$	836,232 85,529	\$	3,343 158,172 98,478 3,477
	\$	296,372	\$	888,859	\$	921,761	\$	263,470

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and City Commissioners City of LaBelle, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of LaBelle, Florida, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City of LaBelle, Florida's basic financial statements and have issued our report thereon dated June 20, 2019.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of LaBelle, Florida's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of LaBelle, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of LaBelle, Florida's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect, and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, (Finding 2009-1) described in the accompanying schedule of findings and questioned costs that we consider to be a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of LaBelle, Florida's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### City of LaBelle, Florida's Response to Finding

The City of LaBelle, Florida's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City of LaBelle, Florida's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Boy Miller, Kisker & Perry, P.A. LaBelle, Florida June 20, 2019

## BOY, MILLER, KISKER & PERRY, P.A.

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY CHAPTER 10.550, RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Honorable Mayor and City Commissioners City of LaBelle, Florida

#### Report on Compliance for Each Major State Program

We have audited the City of LaBelle, Florida's compliance with the types of compliance requirements described in the *Department of Financial Services'* State Projects Compliance Supplement that could have a direct and material effect on each of the City of LaBelle, Florida's major state projects for the year ended September 30, 2018. The City of LaBelle, Florida's major state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its State projects applicable to its State projects.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the City of LaBelle, Florida's major State projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General. Those standards and Chapter 10.550, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State project occurred. An audit includes examining, on a test basis, evidence about the City of LaBelle, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major State project. However, our audit does not provide a legal determination of the City of LaBelle, Florida's compliance.

#### Opinion on Each Major State project

In our opinion, the City of LaBelle, Florida, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major State projects for the year ended September 30, 2018.

#### Report on Internal Control over Compliance

Management of the City of LaBelle, Florida, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of LaBelle, Florida's internal control over compliance with the types of requirements that could have a direct and material effect on each major State project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major State project and to test and report on internal control over compliance in accordance with Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of LaBelle, Florida's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a State project on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a State project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a State project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Chapter 10.555, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Boy, Miller, Kisker & Perry, P.A. LaBelle, Florida June 20, 2019

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## CITY OF LABELLE, FLORIDA Schedule of Expenditures of State Financial Assistance Year Ended September 30, 2018

	State Grantor / Program Title	CSFA Number	Grant Contract Number	rogram or Award Amount	Exp	penditures	sfers to ecipients
Flori	ida Department of Environmental Protection						
(G)	Statewide Surface Water Restoration and Wastewater Projects LaBelle Fort Thompson Water Quality Improvement Project	37.039	LP26035	\$ 200,000	\$	58,877	\$ -
Flori	ida Department of Transportation						
(G)	Small County Outreach Program (SCOP) and Rural Areas of Opportunity (RAO) City of LaBelle Street Paving	55.009	G0K73	\$ 103,779		103,779	-
Flori	ida Department of Financial Services						
(G)	Local Government Fire Equipment Grant Fire Pumper and Other Related Items	43.007	FM431	\$ 525,000		525,000	-
Flori	ida Department of Financial Services						
(G)	Local Government Fire Service Grant City Fire Station Renovation	43.007	FM391	\$ 318,000		250,494	 <u>-</u>
Tota	al State Financial Assistance				\$	938,150	\$ 

See notes to Schedule of Expenditures of State Financial Assistance.

## CITY OF LABELLE, FLORIDA Notes to Schedule of Expenditures of State Financial Assistance

For the Year Ended September 30, 2018

#### NOTE 1 - GENERAL

The accompanying Schedule of Expenditures of State Financial Assistance represents the state grant activity of the City of LaBelle (the City) recorded by the City during the fiscal year ended September 30, 2018.

#### **NOTE 2 - REPORTING ENTITY**

For reporting entity purposes, the Schedule of State Financial Assistance includes all the activities of the City of LaBelle's primary government. The City had no blended or discretely presented component units. For the year ended September 30, 2018, all of the state projects are recorded in the City's governmental activities and are noted by (G).

#### NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Presentation**

The schedule of expenditures of state financial assistance is presented in accordance with the requirements of Chapter 691-5, Schedule of Expenditures of State Financial Assistance, Rules of the Department of Financial Services; and Chapter 10.550, Rules of the Auditor General.

#### Basis of Accounting

The accompanying Schedule of State Financial Assistance has been prepared in accordance with generally accepted accounting principles.

#### **NOTE 4 - SUBRECIPIENTS**

The City of LaBelle provided no financial assistance to subrecipients during the fiscal year ended September 30, 2018.

#### **NOTE 5 - CONTINGENCIES**

Grant monies received and disbursed by the City are for specific purposes and are subject to review by grantor agencies. Management is not aware of any material questioned or disallowed costs as a result of grant audits in the process or completed. However, possible disallowance by the governmental agency of any item charged to a program cannot be determined at this time.

#### Schedule of Findings and Questioned Costs - State Projects For the Fiscal Year Ended September 30, 2018

#### 1. Summary of Independent Auditor's Results

#### Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP:

<u>Unmodified</u>

Internal control over financial reporting:

Material weakness identified? Yes

Sigificant deficiency identified that is not considered to be a material weakness?

None Reported

Noncompliance material to financial

statements noted?

No

#### State Projects

Internal control over major projects:

Material weakness identified?

Sigificant deficiency identified that is not considered to be a material weakness?

None Reported

Type of auditor's report issued on compliance

for major projects:

**Unmodified** 

Any audit findings disclosed that are required to be reported in accordance with Chapter 10.550, Rules of the Auditor General of the State of Florida?

No

Schedule of Findings and Questioned Costs - State Projects (continued) For the Fiscal Year Ended September 30, 2018

#### 1. Summary of Independent Auditor's Results (continued)

#### **Identification of Major Projects:**

CSFA Number	Name of State Projects
	Florida Department of Financial Services
43.007	Local Government Fire Equipment Grant
43.007	Local Government Fire Service Grant

Dollar threshold used to distinguish

between type A and type B programs: \$300,000

#### 2. Financial Statement Findings

#### A. Internal Control Over Financial Reporting

Material Weakness

Finding 2009-1 - Internal Control Over Financial Reporting

**Condition:** The City of LaBelle, Florida, should have the skills and competencies necessary to prevent, detect, and correct a material misstatement in its financial statements.

**Criteria:** Statement on Auditing Standards require the auditor to determine if the City of Labelle, Florida, is capable of preparing the enclosed financial statements and has the skills and competencies necessary to prevent, detect, and correct a material misstatement in its financial statements.

**Cause:** The City of LaBelle, Florida, does not currently have the skills and competencies necessary to prevent, detect, and correct a material misstatement in its financial statements.

**Effect:** A material misstatement in the financial statements of the City of LaBelle, Florida, may not be prevented, detected, and corrected by the City.

**Recommendation:** The City of LaBelle, Florida, should develop a strategy to address the material weakness in internal control over financial reporting.

Views of Responsible Officials and Planned Corrective Actions: The City has reviewed the requirements related to Statements on Auditing Standards as they apply to financial reporting and determined currently it is not economically feasible to hire an individual to meet the Statements on Auditing Standards at this time. The City will continue to evaluate the costs versus benefits of meeting the standards of financial reporting as the City moves into the future.

Schedule of Findings and Questioned Costs - State Projects (continued) For the Fiscal Year Ended September 30, 2018

#### 2. Financial Statement Findings (continued)

#### B. Compliance and Other Matters

No matters to report.

#### 3. State Financial Assistance Findings and Questioned Costs

#### A. Internal Control Over Compliance

No matters to report.

#### B. Compliance

No matters to report.

#### 4. Other Issues

- A. No Summary Schedule of Prior Audit Findings is required because there were no prior audit findings related to State projects.
- B. No Corrective Action Plan is required because there were no prior audit findings related to State projects.

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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES

Honorable Mayor and City Commissioners City of LaBelle, Florida

We have examined the City of LaBelle, Florida's compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10)(a) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2018. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City of LaBelle, Florida's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specific requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City of LaBelle complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City of LaBelle, Florida's compliance with specified requirements.

In our opinion, the City of LaBelle, Florida, complied, in all material respects, with the requirements of Section 218.415, Florida Statutes for the fiscal year ended September 30, 2018.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, the City Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Boy, Miller Kisker & Perry, P. A. LaBelle, Florida June 20, 2019

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MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Honorable Mayor and City Commissioners City of LaBelle, Florida

#### Report on the Financial Statements

We have audited the financial statements of the City of LaBelle, Florida, as of and for the fiscal year ended September 30, 2018, and have issued our report thereon dated June 20, 2019.

#### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

#### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditors' Report on Compliance with Requirements that could have a Direct and Material Effect on Each Major State Project and Internal Control over Compliance in Accordance with Chapter 10.550, Rules of the Auditor General; the Schedule of Findings and Questioned Costs; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 20, 2019, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. The only prior year finding and recommendation, as shown below, has been repeated in this annual financial audit report.

#### PRIOR YEAR FINDING AND RECOMMENDATION

See Finding 2009-1 which is described in the Schedule of Findings and Questioned Costs on page 99 and was included in the second preceding fiscal year financial audit report.

#### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name and legal authority for the City of LaBelle, Florida, is disclosed in the notes to the financial statements. There were no component units related to the City of LaBelle, Florida.

#### **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City of LaBelle, Florida has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City of LaBelle, Florida, did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City of LaBelle, Florida. It is management's responsibility to monitor the City of LaBelle, Florida's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. Our assessment was done as of the fiscal year end. The results of our procedures did not disclose any matters that are required to be reported.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

#### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

#### City of LaBelle, Florida's Response to Finding

The City of LaBelle, Florida's response to the finding identified in our audit is described in the attached City's Response to Findings in the Schedule of Findings and Questioned Costs on page 103. The City of LaBelle, Florida's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the City Commissioners and applicable management of the City of LaBelle, Florida, and is not intended to be and should not be used by anyone other than these specified parties.

Boy, Miller, Kisker & Peny, P.A.

LaBelle, Florida June 20, 2019 Thomas A. Smith

Daniel W. Akin Commissioner



Mayor

Julie C. Wilkins Commissioner

Hilda L. Zimmerly
Commissioner

June 15, 2019 FD 2019-560

Ms. Sherrill F. Norman, CPA Auditor General State of Florida 111 W. Madison Street Claude Denson Pepper Building Tallahassee, FL 32399-1450

Re: City's response to auditors' findings in the Schedule of Findings and Responses for the Fiscal Year 2017-2018

Dear Ms. Norman:

The Rules of the Auditor General require the audit report to include a written statement of explanation, including corrective action to be taken, or a rebuttal regarding any deficiencies cited by the auditor in the annual financial report.

#### AUDITORS' FINDINGS REPORTED IN THE SCHEDULE OF FINDINGS AND RESPONSES

Prior Year Comment Which Continues to Apply

Finding 2009-1 - Internal Control Over Financial Reporting

The City has reviewed the requirements related to the Statements on Auditing Standards as they apply to financial reporting and determined currently it is not economically feasible to hire an individual to meet the Statements on Auditing Standards at this time. The City will continue to evaluate the cost versus benefits of meeting the standards of financial reporting as the City moves into the future.

**Current Year Comments and Recommendations** 

None.

Sincerely,

Ron Zimmerly Finance Director