

## **457(b) Deferred Compensation Summary Plan Description for the City of Lake Alfred**

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This summary explains how the City of Lake Alfred 457(b) Deferred Compensation Retirement Plan works and the benefits it provides. Intended only as a guide, this Summary Plan Description neither modifies nor replaces the full text of the document under which the Plan operates. (See the Retirement Plan and Trust for the City of Lake Alfred effective February 06, 2017)

### ***What is a 457(b) Defined Contribution Plan?***

A 457(b) plan is a retirement plan governed by Section 457 of the United States Internal Revenue Code.

### ***Who administers the 457(b) Deferred Compensation Retirement Plan?***

The City Commission is designated as the Pension Board. The Pension Board is the trustee of the Plan and designates a Plan Administrator its provisions. The Florida Municipal Pension Trust Fund (FMPTF) is the Plan Administrator.

### ***Who is eligible to participate in the 457(b) Deferred Compensation Retirement Plan?***

With certain exceptions, an active employee is eligible to participate in this Retirement Plan.

### ***When does participation in the 457(b) Deferred Compensation Retirement Plan start?***

Participation in the 457(b) Deferred Compensation Plan may begin at the employee's request. Contributions are 100% vested immediately.

### ***What contributions are made?***

Contributions are optional and are limited to the IRS maximum contribution limit for the calendar year. Some plans may allow employer contributions to the 457(b). Generally, contributions to the 457(b) are optional contributions made by the employee.

### ***How can my account balances be invested?***

Contributions will be in a self-directed account that will allow you to pick investments. The investment options include equity, fixed income and other fund choices. If you do not make an investment election, the default investment is a Target Retirement Fund that is invested according to your date of birth on record and estimated retirement at age 62. You are responsible for the investments in your Retirement Plan regardless of vesting.

### ***What happens when I terminate my employment with the City of Lake Alfred?***

If employment is terminated for any reason, your account balance becomes available to you. You may leave the funds in the FMPTF 457(b) Retirement Plan, you may rollover your balance to another qualified account, or you may take a taxable distribution. Distributions may be taken as a lump sum, or as a regular recurring distribution.

You can remain part of the FMPTF Retirement program upon separation of service, unless specifically disallowed by your Employer.

If you wish to receive a distribution, you may elect to be paid in a single lump sum or in monthly, quarterly or annual installments within IRS guidelines. You may also roll over your retirement funds to a qualified Individual Retirement Account (IRA) as allowed by the IRS. Visit [www.FLCretirement.com](http://www.FLCretirement.com) or call 1 (888) 945-7401 to get distribution forms provided free of charge, as a separate document.

### ***Which payment option should I select?***

Circumstances are unique to each individual's need. Extreme care should be exercised in evaluating and choosing how and when to receive payments. Some choices have costly tax issues related to them. Consult your tax professional before making a decision.

### ***What if I decide to leave my account balances with the FMPTF after I terminate employment?***

You may leave your account balances in the Plan and continue to direct the investments. No further employee or employer contributions will be made. Accounts with balances of \$5,000 or less may be distributed to terminated employees at the direction of the Plan Sponsor.

***What happens if my employer discontinues contributions?***

Your Plan Account will continue to receive the returns of the mutual fund(s) you invest in. You retain control of your investments.

***May I split contributions among the different investment options?***

Yes. You may allocate contributions in whole percentages among the various Plan investment options.

***Once I am enrolled in the Plan, how may I transfer or reallocate amounts from one investment option to another?***

A transfer or allocation change can be requested through the Plan's website, [www.FLCretirement.com](http://www.FLCretirement.com). You may also use the Automated Voice Response System. The number is 1 (888) 401-5629, to transfer or reallocate account balances among the fund options.

***When do I receive my Plan money?***

Because your Plan is designed to provide retirement income, you can't withdraw from your Plan until after you permanently terminate your employment. Rare exceptions may exist for hardships as defined by the IRS, though strict guidelines apply.

***What is separation from service?***

Separation from service occurs due to your voluntary termination, involuntary termination or death. A leave of absence or suspension from employment is not a separation of service. If you are on unpaid leave for six consecutive months, you will be considered separated from service.

***What fees do I pay to participate in the Plan?***

An annual administrative fee of 40 basis points (0.40%) will apply to the assets in your account and will be deducted on a quarterly basis (0.10% per quarter). An annual active participant fee of \$16.00 will also apply to your account and will be deducted on a quarterly basis (\$16.00 per quarter). When you separate service with your employer, the annual participant fee increases to \$50.00 annually and will be deducted on a quarterly basis (\$12.50 per quarter). Mutual fund companies charge varying additional expenses. Please read each mutual fund prospectus carefully. When you begin receiving distributions from the Plan, there is a one-time \$75.00 distribution charge that is taken from your account. Additional fees may apply depending on certain circumstances. View the full fee disclosure at [www.FLCretirement.com](http://www.FLCretirement.com).

**Plan Administrator**

Florida Municipal Pension Trust Fund  
c/o Jeremy Button, Senior Analyst  
PO Box 1757  
Tallahassee, FL 32302-1757  
(800) 616-1513

*In conclusion, this summary of questions and answers is intended only to help you understand the 457(b) Deferred Compensation Retirement Plan as stated in the 457(b) Plan Document. It is not intended to take the place of the Plan Documents, nor does it extend to you any rights that are not granted by the governing Plan Document. If this summary disagrees with the Plan Document in any way, the Plan Document will govern. The Florida League of Cities and Florida Municipal Pension Trust Fund do not provide investment advice.*

**Plan Trustee**

Lake Alfred City Commission  
155 E. Pomelo Street  
Lake Alfred, FL 33850

**Plan Sponsor**

Lake Alfred  
155 E. Pomelo Street  
Lake Alfred, FL 33850  
EIN: 59-6000350

**Plan Year**

October 1 - September 30  
Records are kept on a fiscal year basis

**Loans Available?**

No

**Fee Group**

A

**Roth Available?**

Yes

**Division**

LALFRED

**Method**

Resolution No. 05-17

**Date Changed**

February 06, 2017

**Changes Made**

Plan Creation